



CARMEL AREA WASTEWATER DISTRICT (CAWD)
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Board Interviews & Appointment
November 7, 2023, Tuesday, 9:00 a.m.

Via teleconference webinar and in person

CALL TO ORDER - ROLL CALL:

The meeting was called to order at 9:00 a.m.

Present: President Ken White
Pro Tem Bob Siegfried
Directors: Michael Rachel, Kevan Urquhart
Barbara Buikema, General Manager
Patrick Treanor, Plant Engineer
Rachel Lather, District Engineer
Rob Wellington, District Legal Counsel

A quorum was present.

Absent: Domine Barringer, Board Clerk

Others: Greg D'Ambrosio (Director Recognition & Retirement) and
Suzanne Cole -Candidate for Board Vacancy

Appearances/Public Comments: None

1. Agenda Changes: None

AGENDA ITEMS:

2. Discussion: The process for filling a vacancy and for this meeting, interview applicants for the Board position, and select/appoint a new Board member to fulfill the remaining term of office until December 2024.

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

- 3. **Resolution No. 2023-65:** A Resolution Acknowledging The Special Recognition of Director Greg D’Ambrosio for 15 years of Service to the District-Report by *Barbara Buikema, General Manager*

Board Action

A Motion To Accept And Acknowledge The Special Recognition Of Director Greg D’Ambrosio For 15 Years Of Service To The District Under Resolution 2023-65. A Motion Was Made By Director Urquhart And Seconded By Director Siegfried. After A Roll Call Vote, The Board Unanimously Approved Resolution No. 2023-65.

- 4. **Resolution No. 2023-66:** A Resolution Appointing A New Board Member To Fulfill The Remaining Term of Office for Director Greg D’Ambrosio Until December 2024- Report by *Barbara Buikema, General Manager*

Board Action

A Motion To Accept The Appointment To The District Board Of Directors Was Made By Director Urquhart And Seconded By Director Rachel. After A Roll Call Vote, The Board Unanimously Approved The Appointment Of Suzanne Cole To Fill The Board Vacancy.

- 5. **ADJOURNMENT:** *There being no further business to come before the Board, the meeting concluded at 9:15 a.m. The next Special Meeting will be held at 9:00 a.m., Thursday, November 16, 2023. The next Regular Board Meeting will be held at 2:00 p.m., Thursday, December 12, 2023, or an alternate acceptable date, via teleconference webinar. The teleconference webinar is hosted through Zoom and you may receive access by visiting our website homepage, www.cawd.org, calling the District office at 831-624-1248 or via email at downstream@caud.org.*

As Reported To:

Barbara Buikema
Barbara Buikema, General Manager

APPROVED: *Ken White*
Ken White, President of the Board