



CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

In-person or by Teleconference Webinar

3945 Rio Road, CA 93923

Phone: (831)624-1248

Thursday, 9:00 a.m., July 31, 2025

Board Members will be attending this meeting In-Person (or otherwise virtually via applicable teleconferencing provisions set forth in the Brown Act).

The public may attend this meeting under either option of a hybrid format: In-person, as noted above, or virtually. The District will try and resolve any technical issues as quickly as possible.

To access the meeting via Zoom please visit our website homepage at www.cawd.org or call 1 (669) 900-9128 and use

Webinar ID: 894 2537 4706 Password: 842239

If you would like to comment on any item on the Agenda or an item not on the Agenda, please submit those in writing to our office at 3945 Rio Road, Carmel CA 93923 or via email at downstream@kawd.org, at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference webinar online. All participants have access during the meeting to be recognized and utilize the platform to speak. Please use the virtual "raised hand" to be acknowledged. Please note: all regular meetings of the Carmel Area Wastewater District are recorded via Zoom.

If you need assistance in accessing this information, please call the CAWD office at 831-624-1248, Monday through Friday, 8:00 am to 5:00 pm.

ADA Compliance Statement

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Carmel Area Wastewater District administrative office at (831)624-1248, Monday through Friday, 8:00 am to 5:00 pm. Notification prior to the meeting will enable CAWD to make reasonable arrangement to ensure accessibility to this meeting.

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

Cole _____ Lonergan _____ Siegfried _____ Urquhart _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. **Appearances/Public Comments:** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*
2. **Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*
3. **CLOSED SESSION:** *As permitted by Government Code Section 54957 et seq., the Board of Directors will adjourn to a Closed Session:*

A. CONFERENCE WITH LABOR NEGOTIATORS:

The Board will meet in closed session pursuant to Government Code Section 54957.6:

- **Agency Designated Representative:** Barbara Buikema| General Manager, Patrick Treanor |District Engineer, Chris Foley| Facilities Manager, Rick Bolanos| Legal Counsel
Bargaining Unit Organization: United Public Employees of California, Local 7LiUna, Local 92

4. **Recognition of Christian Schmidt, For Passing The Advanced Water Treatment Operator Test - Report by Chris Foley, Facilities Manager** 05
5. **Recognition of Joshua Downing, For Passing The Mechanical Technologist Grade I Test - Report by Daryl Lauer, Collections Superintendent** 06
6. **Recognition of Erik Van Duren, For Passing The Laboratory Analyst I Test – Report by , Mohammed Serageldin, Laboratory Manager** 07

**CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS
AND MONTHLY REPORTS-ALL REPORTS RELATE
TO CURRENT YEAR**

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

7.	Receive Staff Report & Board Compensation Policy -For Compensation & Benefits For Board Members- <i>Report by General Manager, Barbara Buikema</i>	08
	Introduce and hold a second reading of Ordinance 2025-01; An Ordinance Setting Compensation And Benefits For Board Members Attending Meetings, Conferences, Etc.	
8.	June 26, 2025 Regular Board Meeting Minutes July 15, 2025 Pension & Longterm Investment Committee Minutes July 23, 2025 Salary & Benefits Committee Minutes July 23, 2025 Special Board Community Meeting Minutes	14
9.	Receive and Accept Bank Statement Review by Clifton Larson Allen (CLA) June & May 2025, And June Correspondence will occur in the July Board Meeting	28
10.	Receive and Accept Schedule of Cash Receipts & Disbursements <i>June 2025</i>	32
11.	Approve Register of Disbursements – Carmel Area Wastewater District <i>June 2025</i>	35
12.	Approve Register of Disbursements – CAWD/PBCSD Reclamation Project <i>June 2025</i>	40
13.	Receive and Accept Financial Statements and Supplementary Schedules <i>June 2025</i>	42
14.	Receive and Accept Collection System Superintendent’s Report For June, May & April 2025	64
15.	Receive and Accept Safety and Regulatory Compliance Report <i>June 2025</i>	69
16.	Receive and Accept Treatment Facility Operations Report For June, May & April 2025	71
17.	Receive and Accept Laboratory/Environmental Compliance Report <i>June 2025</i>	77
18.	Receive and Accept Capital Projects Report/Implementation Plan	87
19.	Receive and Accept Project Summaries – Capital & Non-Capital	88
20.	Receive and Accept Facilities Manager Maintenance & Operations Report – June 2025	108
21.	Receive and Accept Source Control-Environmental Compliance Report <i>June 2025</i>	111

***" - indicates no board attachment or oral report.
"e" - indicates a separate insert is enclosed.*

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

- 22. Resolution No. 2025-34: A Resolution For An Amended Contract With Applied Marine Sciences For Central Coast Long-Term Environmental Assessment Network (CCLEAN) Program Management For A Total Contract Amount To \$586,585)-Report by Patrick Treanor, District Engineer** **113**
- 23. Resolution No. 2025-35: A Resolution Authorizing The General Manager To Purchase A Skid Mounted Sewer Jetter In Fiscal Year 2025-26 In An Amount Not To Exceed \$45,329- Report by Daryl Lauer , Collections Superintendent** **130**
- 24. Resolution No. 2025-36: A Resolution Authorizing The General Manager To Execute A Professional Services Agreement With MNS Engineers Inc. In An Amount Not To Exceed \$769,174 For Construction Phase Services For The Scenic Rd Sewer Rehabilitation Project (Project #20-08)- Report by Patrick Treanor, District Engineer** **135**
- 25. Resolution No. 2025-37: A Resolution Accepting The Lowest Responsible And Responsive Bid For The “Scenic Rd. Sewer Main Rehabilitation Project” (Project #20-08), Awarding Construction Contract \$7,438,000, And Authorizing A Change Order Allowance Of \$400,00 For A Total Amount Not To Exceed \$7,838,000-Report by Jeff Bandy, Principal Engineer** **160**
- 26. Resolution No. 2025-38: A Resolution Authorizing The General Manager To Execute A Professional Services Agreement Amendment With Kennedy Jenks Consultants In An Amount Not To Exceed \$208,195 For 30% Design Services For Carmel Meadows Sewer Improvements (Project #19-03)- Report by Patrick Treanor, District Engineer** **164**
- 27. Resolution No. 2025-39: A Resolution Authorizing The General Manager To Purchase A Portable Generator In Fiscal Year 2025-26 In An Amount Not To Exceed \$70,475- Report by Chris Foley , Facilities Manager** **180**

- 28. Resolution No. 2025-40: A Resolution Authorizing The General Manager To Purchase An Ammonia Dosing Skid For The Reclamation Project In Fiscal Year 2025-26 In An Amount Not To Exceed \$84,641- Report by Chris Foley , Facilities Manager** 187
- 29. Resolution No. 2025-41: A Resolution Authorizing The General Manager To Purchase A Gas Compressor In Fiscal Year 2025-26 In An Amount Not To Exceed \$44,816- Report by Chris Foley , Facilities Manager** 193
- 30. Resolution No. 2025-42: A Resolution Approving A Legislative Advocacy Policy For The District- Report by Barbara Buikema , General Manager** 197
- 31. Resolution No. 2025-43: A Resolution Authorizing A Notice of Intent to Adopt a Mitigated Negative Declaration for Project #18-28 – “WWTP Perimeter Improvements Project” and Circulate Draft Mitigated Negative Declaration for Public Comment-Report by Jeff Bandy, Principal Engineer** 206

Note: Notice of Intent to Adopt A Mitigated Negative Declaration is under separate cover *

COMMUNICATIONS

- 32. General Manager Report- Report by General Manager, Barbara Buikema** *
- *Executive Coaching*
 - *Small Claims Court*
 - *Osborne Partners - Chuck Else Visit*

OTHER ITEMS BEFORE THE BOARD

- 33. Restaurant Fume Hood Observations Discussion Report by District Engineer, Patrick Treanor** 210

Action Required From The Board To Provide Direction

- 34. Discussion Of Future Board Member Retreat- Report by General Manager, Barbara Buikema** *

Date Set: For August 12, 2025

- 35. Discussion Regarding The Hiring Of The Wastewater Reclamation Project's Management Committee Hiring Its Own Lawyer - Report by General Manager, Barbara Buikema** 213

- 36. Annual Disclosure of Reimbursements to staff of at least \$100** 214
Report by Barbara Buikema, General Manager

Board Action: Requesting Board to Receive the Report

- 37. Topics for Upcoming Fall 2025 CAWD Connections-Report by Barbara Buikema,** 217
General Manager

Board Action: Requesting Board Provide Fall Connections Topics

- 38. Assembly Bill 339 (AB 339)- Report by General Manager, Barbara Buikema** 218

Board Action: Requesting Board Approve The Letter

INFORMATION/DISCUSSION ITEMS

- 39. Special District Association of Monterey County – July 17,2025-** 223
Report by General Manager, Barbara Buikema

- 40. Pebble Beach Community Service District Meeting June , 2025,-** 224
Report by General Manager, Barbara Buikema

- 41. Sewer Replacement Construction Update Regarding Santa Rita & Guadalupe Street-Report by District Engineer, Patrick Treanor** 227

- 42. Wastewater Treatment Plant Electricity Use Update- Report by District Engineer,** 229
Patrick Treanor

43. **Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff**

Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meeting is scheduled for:
Friday, July 25, 2025, at 9:30 a.m. – Director Cole is scheduled to.
Friday, August -No Meeting, 2025 –No PBCSD Meeting

Special Districts Association (SDA) of Monterey County – The next SDA meeting is scheduled for:
Tuesday, October TBD, 2025, at 6:00 p.m. – Director Siegfried is scheduled to attend.
Tuesday, January TBD, 2026, at 6:00 p.m. – Director Siegfried is scheduled to attend.

Reclamation Management Committee (RMC) Meeting – The next RMC meeting is scheduled for:
Tuesday, November 18, 2025, at 9:30 a.m. President White and Director Lonergan are scheduled to attend.

- *Director Cole's Report on CASA Conference Information **

44. **CLOSED SESSION:** *As permitted by Government Code Section 54957 et seq., the Board of Directors will adjourn to a Closed Session:*

A. CONFERENCE WITH LABOR NEGOTIATORS:

The Board will meet in closed session pursuant to Government Code Section 54957.6:

- **Agency Designated Representative:** Barbara Buikema| General Manager,
Employee Organization: Management Employee Group

45. **ADJOURNMENT**

The Next Regular Board Meeting will be held at 9:00 a.m., Thursday, August 28, 2025, or at an alternate acceptable date. NOTE: The meeting will have a teleconference option hosted through Zoom. You can access the Zoom link by visiting our website, www.cawd.org. If you need assistance, please call the District office at 831-624-1248 or send an email to downstream@cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to the Board regarding any item on the agenda, they will be made available on the District website.