



CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

In-person or by Teleconference Webinar

3945 Rio Road, CA 93923

Phone: (831)624-1248

Thursday, 9:00 a.m., June 25, 2026

Board Members will be attending this meeting in person (or otherwise virtually via applicable teleconferencing provisions set forth in the Brown Act).

The public may attend this meeting under either option in a hybrid format: in person, as noted above, or virtually. The District will try to resolve any technical issues as quickly as possible. In the event of a technical issue, no action can be taken on any agenda items until access is restored; therefore, the meeting must be paused or recessed until the technical issue is resolved.

*To access the meeting via Zoom, please visit our website homepage at www.cawd.org or call 1 (669) 900-9128 and use
Webinar ID: Password:*

If you would like to comment on any item on the Agenda or an item not on the Agenda, please submit those in writing to our office at 3945 Rio Road, Carmel CA 93923 or via email at downstream@cawd.org, at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference webinar online. All participants have access during the meeting to be recognized and utilize the platform to speak. Please use the virtual "raised hand" to be acknowledged. Please note: all regular meetings of the Carmel Area Wastewater District are recorded via Zoom.

If you need assistance in accessing this information, please call the CAWD office at 831-624-1248, Monday through Friday, 8:00 am to 5:00 pm.

ADA Compliance Statement

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Carmel Area Wastewater District administrative office at (831)624-1248, Monday through Friday, 8:00 am to 5:00 pm. Notification prior to the meeting will enable CAWD to make reasonable arrangements to ensure accessibility to this meeting.

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

Cole _____ Siegfried _____ Urquhart _____ Weiland _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. **Appearances/Public Comments:** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*
2. **Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*
3. **CLOSED SESSION:** *As permitted by Government Code Section 54950 et seq., the Board of Directors will adjourn to a Closed Session:*

A. Conference with Legal Counsel – Existing Litigation

Government Code section 54956.9(d)(1)

**Carmel Area Wastewater District vs. Pebble Beach Community Services District
Monterey County Superior Court Case No. 26CV001951**

B. CONFERENCE WITH LEGAL COUNSEL— EXISTING LITIGATION Government Code

section 54956.9(d)(1) Name of case: (Hunter Leighton v. Carmel Area

Wastewater District. Monterey County Superior Court case no. 26CV001187.)

4. **Receive Staff Report** – Assembly Bill 2561-Local public employees:
Vacant Positions-Report by General Manager, Barbara Buikema

06

OPEN PUBLIC HEARING #1

*Open Public Hearing on Thursday, June 25, 2026, or Soon Thereafter as the Matters May Be Taken
Up considering– Report by General Manager, Barbara Buikema*

Chair will close the public hearing after public comment is heard

Board Action: Requesting the Board to accept the report

5. **Receive Staff Report** - for Sewer Rates for Fiscal Year 2026-27-

17

Report by General Manager, Barbara Buikema

OPEN PUBLIC HEARING #2

Open Public Hearing on Thursday, June 25, 2026, or Soon Thereafter as the Matters May Be Taken Up considering Ordinance 2026-ZZ establishing sewer service charges for Fiscal Year 2026-27.

Ordinance 2026-02; An Ordinance Establishing Sewer Service Charges for Fiscal Year 2026-2027 and thereafter, Providing for the Collection of Such Charges on the Tax Roll, and Providing Further that this Ordinance and the Charges Established Hereby and the Tax Collection Procedure Selected Herein Shall Remain in Effect Until Either the Said Charges are Revised or this Ordinance is Otherwise Amended or Repealed – Report by General Manager, Barbara Buikema

Chair will close the public hearing after public comment is heard

Board Action: Requesting the Board to accept the report

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS-ALL REPORTS RELATE TO CURRENT YEAR

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

6.	May 28, 2026 Regular Board Minutes	32
	June 1 Special Meeting – Listening Session Non-Represented Employees	
	June 17 Special Meeting – Assembly Bill 827 Fiscal & Financial Training	
7.	Receive and Accept Bank Statement Review by Clifton Larson Allen (CLA)	45
	May 2026 (not available at time of Board meeting) &	
	April 2026 (included in the packet)	
8.	Receive and Accept Schedule of Cash Receipts & Disbursements	47
	May 2026	
9.	Approve Register of Disbursements – Carmel Area Wastewater District	50
	May 2026	
10.	Approve Register of Disbursements – CAWD/PBCSD Reclamation Project	54
	May 2026	
11.	Receive and Accept Financial Statements and Supplementary Schedules	55
	May 2026	
12.	Receive and Accept Collection System Superintendent’s Report	78
	For May & April, March 2026	

13.	Receive and Accept Safety and Regulatory Compliance Report May 1 2026	84
14.	Receive and Accept Treatment Facility Operations Report For May & April, March 2026	87
15.	Receive and Accept Laboratory/Environmental Compliance Report May 2026	93
16.	Receive and Accept Capital Projects Report/Implementation Plan	103
17.	Receive and Accept Project Summaries – Capital & Non-Capital	104
18.	Receive and Accept Facilities Manager Maintenance & Operations Report – May 2026	124
19.	Receive and Accept Source Control-Environmental Compliance Report- May 2026	129

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence:

(1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

20.	Resolution No. 2026-45 - A Resolution Adopting Budget for the Fiscal Year 2026-76 – Report by Barbara Buikema, General Manager	131
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*Fiscal Year 2026-27 Budget – Under Separate Cover **

21.	Resolution No. 2026-46; A Resolution Approving the Designating Classification Titles In The Carmel Area Wastewater District And Providing For The Number Of Positions And Monthly Salary Ranges For <u>Represented</u> Employees- <i>Report by General Manager, Barbara Buikema</i>	136
22.	Resolution No. 2026-47; A Resolution Approving the Designating Classification Titles In The Carmel Area Wastewater District And Providing For The Number Of Positions And Monthly Salary Ranges For <u>Non-Represented</u> Employees- <i>Report by General Manager, Barbara Buikema</i>	139
23.	Resolution No. 2026-48-Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes Assessments and Property Related Fees and Charges – Report by Barbara Buikema, General Manager	145
24.	Resolution No. 2026-49-A Resolution Approving a Contribution of \$1,000,000 to the “Defend or Managed Retreat Restricted Reserve” as Part of the Budget Process for Fiscal Year 2026-27- <i>Report by Barbara Buikema, General Manager</i>	150

- 25. Resolution No. 2026-50- A Resolution Determining the Fiscal Year 2026-27 Tax Proceeds Appropriation Limitation for the Carmel Area Wastewater District –** 155
Report by Barbara Buikema, General Manager
- 26. Resolution No. 2026-51 - A Resolution Specifying The District Sewer Connection Fees, As Adopted By Ordinance No.85-2, Commencing July 1, 2026–** 160
Report by Barbara Buikema, General Manager
- 27. Resolution No. 2026-52 - A Resolution Authorizing The General Manager To Purchase A New Di System - Millipore Sigma Amount Not To Exceed \$40,000–** 167
Report by Mohammed Serageldin, Laboratory Manager
- 28. Resolution No. 2026-53 - A Resolution Contract for CCLEAN Program Regional Monitoring - Applied Marine Sciences - \$624,703–** 174
Report by Patrick Treanor, District Engineer

COMMUNICATIONS

- 29. General Manager Report –** Report by General Manager, Barbara Buikema *
Presented by Barbara Buikema, General Manager
- a. *Annual Employee Picnic (September 25, 2026)*
b. *Certificate of Insurance Information*
c. *CASA Annual Conference 2026 - August 4 - 7, 2026 - The Meritage Resort and Spa , Napa, CA , USA*

OTHER ITEMS BEFORE THE BOARD

- 30.** Discussion and Direction Regarding Payments to the Law Firm of DeLay & Laredo in Connection with Reclamation Management Committee. - *Report by Barbara Buikema, General Manager* 195
- 31.** Proposed Reclamation Document Task Force, Date To Be Determined: - *Report by Barbara Buikema, General Manager* 306

Board Action: Select A Delegate To Review All Reclamation Agreement Documents

- 32.** Landscape Design -*Report by Facilities Manager, Chris Foley* 307

Board Action: A Motion To Approve The Landscape Design

INFORMATION/DISCUSSION ITEMS

33. Pebble Beach Community Service District March Meeting, 2026- Report by Barbara Buikema, General Manager 314
34. Reclamation Management Committee (RMC) – June 9, 2026- Report by Barbara Buikema, General Manager 317
35. Sewer Replacement Construction Update Regarding Scenic Road Sewer Replacement & Santa Rita & Guadalupe Sewer Replacement-Report by District Engineer, Patrick Treanor 319
36. Staff Conference Attendance – Report by Domine Barringer, Board Clerk *

37. Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff

- a. Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meeting is scheduled for:
Friday, June 26th, 2026, at 9:30 a.m. –Director White is scheduled to attend
Friday, July 31st, 2026, at 9:30 a.m. –Director Cole is scheduled to attend

Special Districts Association (SDA) of Monterey County – The next SDA meeting is scheduled for:
Tuesday, July 21, 2026, at 6:00 p.m. –Director Weiland scheduled to attend the meeting
Tuesday, October 21, 2026, at 6:00 p.m. –President Siegfried scheduled to attend the meeting
Tentative dates not confirmed

Reclamation Management Committee (RMC) Meeting – The next RMC meeting is scheduled for:
Tuesday, July 14th, 2026, at 9:30 a.m. Director Cole and Director Weiland are scheduled to attend.

38. Requesting the Board of Directors take another photo for the website landing page -Chris Foley, Facilities Manager

39. ADJOURNMENT

The next regular Board meeting will be held at 9:00 a.m. on Thursday, June 25, 2026, or on an alternative acceptable date. The following regular Board meeting will be held at 9:00 a.m. on Thursday, July 30, 2026. NOTE: The meeting will have a teleconference option hosted through Zoom. You can access the Zoom link by visiting our website, www.cawd.org. If you need assistance, please call the District office at 831-624-1248 or send an email to downstream@cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to the Board regarding any item on the agenda, they will be made available on the District website.