



CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

In-person or by Teleconference Webinar

3945 Rio Road, CA 93923

Phone: (831)624-1248

Thursday, 9:00 a.m., July 30, 2026

Board Members will be attending this meeting in person (or otherwise virtually via applicable teleconferencing provisions set forth in the Brown Act).

The public may attend this meeting under either option in a hybrid format: in person, as noted above, or virtually. The District will try to resolve any technical issues as quickly as possible. In the event of a technical issue, no action can be taken on any agenda items until access is restored; therefore, the meeting must be paused or recessed until the technical issue is resolved.

To access the meeting via Zoom, please visit our website homepage at www.cawd.org or call 1 (669) 900-9128 and use Webinar ID: 858 7439 3381 Password: 371530

If you would like to comment on any item on the Agenda or an item not on the Agenda, please submit those in writing to our office at 3945 Rio Road, Carmel CA 93923 or via email at downstream@cawd.org, at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference webinar online. All participants have access during the meeting to be recognized and utilize the platform to speak. Please use the virtual "raised hand" to be acknowledged. Please note: all regular meetings of the Carmel Area Wastewater District are recorded via Zoom.

If you need assistance in accessing this information, please call the CAWD office at 831-624-1248, Monday through Friday, 8:00 am to 5:00 pm.

ADA Compliance Statement

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Carmel Area Wastewater District administrative office at (831)624-1248, Monday through Friday, 8:00 am to 5:00 pm. Notification prior to the meeting will enable CAWD to make reasonable arrangements to ensure accessibility to this meeting.

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

Cole _____ Siegfried _____ Urquhart _____ Weiland _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. **Appearances/Public Comments:** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*
2. **Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS-ALL REPORTS RELATE TO CURRENT YEAR

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

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| 3. | June 25, 2026 Regular Board Minutes | 05 |
| | July 1, 2026 Salary & Benefits Committee | |
| | July 15, 2026 Special Meeting – Community Meeting Pescadero/Carmel Woods | |
| | July 22, 2026 Special Meeting – Community Meeting Pescadero/Carmel Woods | |
| 4. | Receive and Accept Bank Statement Review by Clifton Larson Allen (CLA) | 23 |
| | June 2026 (not available at time of Board meeting) & | |
| | May 2026 (included in the packet) | |
| 5. | Receive and Accept Schedule of Cash Receipts & Disbursements | 25 |
| | June 2026 | |
| 6. | Approve Register of Disbursements – Carmel Area Wastewater District | 28 |
| | June 2026 | |
| 7. | Approve Register of Disbursements – CAWD/PBCSD Reclamation Project | 32 |
| | June 2026 | |
| 8. | Receive and Accept Financial Statements and Supplementary Schedules | 33 |
| | June 2026 | |
| 9. | Receive and Accept Collection System Superintendent’s Report | 57 |
| | For June & May, April 2026 | |
| 10. | Receive and Accept Safety and Regulatory Compliance Report | 62 |
| | June 2026 | |

11.	Receive and Accept Treatment Facility Operations Report For June & May, April 2026	65
12.	Receive and Accept Laboratory/Environmental Compliance Report June 2026	71
13.	Receive and Accept Capital Projects Report/Implementation Plan	81
14.	Receive and Accept Project Summaries – Capital & Non-Capital	82
15.	Receive and Accept Facilities Manager Maintenance & Operations Report – June 2026	99
16.	Receive and Accept Source Control-Environmental Compliance Report June 2026	103

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence:

(1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

17.	Resolution No. 2026-54 - A Resolution Authorizing The General Manager To Purchase A New LIMS (Laboratory Information Management System) From Labworks In An Amount Not To Exceed \$135,000 – Report by Mohammed Serageldin, Laboratory Manager	105
18.	Resolution No. 2026-55 -A Resolution Authorizing The General Manager To Purchase A New Metrohm Anionic Ion Chromatography (IC) System In An Amount Not To Exceed \$65,000 - Report by Mohammed Serageldin, Laboratory Manager	131
19.	Resolution No. 2026-56 -A Resolution Adopting A Final Mitigated Negative Declaration And Mitigation Monitoring And Reporting Plan For The “Carmel Woods And Pescadero Road Sewer Main Rehabilitation Project” (Project #21-05) Pursuant To The California Environmental Quality Act – Report by Jeff Bandy, Principal Engineer	139
	<i>Under Separate Cover: A Final Mitigated Negative Declaration And Mitigation Monitoring And Reporting Plan For The “Carmel Woods And Pescadero Road Sewer Main Rehabilitation Project” (Project #21-05) Pursuant To The California Environmental Quality Act</i>	
20.	Resolution No. 2026-57 - A Resolution In The Matter Of Uniform Public Construction Cost Accounting Procedures– Report by Jeff Bandy, Principal Engineer	143

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|------------|--|------------|
| 21. | Resolution No. 2026-58 A Resolution Authorizing The General Manager To Designate An Operator In Training Position And Approving A New Job Description- <i>Report by Chris Foley, Facilities Manager</i> | 146 |
| 22. | Resolution No. 2026-59 A Resolution Adopting Classifications Designating Carmel Area Wastewater District Classification Titles In The And Providing For The Number Of Positions And Monthly Salary Ranges For <u>Represented</u> Employees- <i>Report by Chris Foley, Facilities Manager</i> | 165 |
| 23. | Resolution No. 2026-60 A Resolution Authorizing The General Manager To Purchase A Capstone 65 Kilowatt Microturbine In Fiscal Year (FY) 2025-2026 In An Amount Not To Exceed \$156,968.00- <i>Report by Chris Foley, Facilities Manager</i> | 166 |
| 24. | Resolution No. 2026-61 - A Resolution Authorizing The General Manager To Execute Additional Change Orders With Pacific Trenchless, Inc. In An Amount Not To Exceed \$676,009 (Total Of \$2,375,317 In Change Orders) For Construction Of Additional Sewer Rehabilitation Under The Santa Rita And Guadalupe Sewer Replacement Project (Project #23-01)- <i>Report by Patrick Treanor, District Engineer</i> | 179 |
| 25. | Resolution No. 2026-62 - A Resolution Authorizing The General Manager To Execute A Professional Services Agreement Amendment With Kennedy Jenks Consultants In An Amount Not To Exceed \$607,330 For Final Design Services For Carmel Meadows Sewer Improvements (Project #19-03)- <i>Report by Patrick Treanor, District Engineer</i> | 184 |
| 26. | Resolution No. 2026-63 - A Resolution Adopting A Conflict Of Interest Code For The Carmel Area Wastewater District - <i>Report by Barbara Buikema, General Manager</i> | 217 |

COMMUNICATIONS

- 27. General Manager Report** – Report by General Manager, Barbara Buikema (oral)
Presented by Barbara Buikema, General Manager

- a. *Employee Annual Picnic Reminder*
- b. *FORM 470-Officeholder and Candidate Campaign Statement —-Required to fill out stipend*
 - *officeholders whose salaries are less than \$200 per month and judicial candidates who have not made or received contributions or made expenditures during non-election years*
 - *Due July 31, 2026*
 - *Where to File: State Elections: State officeholders, state candidates, candidates and members of CalPERS and CalSTRS, judges and judicial candidates must file the original and one copy with: Secretary of State Political Reform Division 1500 11th Street, Room 495 Sacramento, CA 95814 Phone (916) 653-6224 Fax (916) 653-5045-
<https://www.sos.ca.gov/>*
- c. *Rauch Communication Strategic Planning*

OTHER ITEMS BEFORE THE BOARD

- 28. Topics for Upcoming Fall 2026 CAWD Connections**-Report by Barbara Buikema, 226
General Manager

Board Action: Requesting Board Provide Fall Connections Topic

- 29. Annual Disclosure of Reimbursements to staff of at least \$100** 228
Report by Barbara Buikema, General Manager

Board Action: Requesting Board to Receive the Report

INFORMATION/DISCUSSION ITEMS

- 30. Pebble Beach Community Service District June 26, 2026 Meeting -** 231
Report by Barbara Buikema, General Manager

- 31. Designated Reclamation Task Force, Representative (Jeff Bandy) -** 233
Report by Jeff Bandy, Principal Engineer

- *7/1 & 7/9, 2026 sub-committee meeting*
- *7/14 RMC Meeting Recap*
 - *Note: 7-14-2026 meeting minutes have not been approved by the RMC Committee at the time of the District's July board meeting*

32. Sewer Replacement Construction Update Regarding Scenic Road Sewer Replacement & Santa Rita & Guadalupe Sewer Replacement-	238
<i>Report by District Engineer, Patrick Treanor</i>	
33. Annual Appropriations Report Revisited-	243
<i>Report by Barbara Buikema, General Manger</i>	
34. International Institute of Municipal Clerks Designation Announcement	270
<i>Report by Barbara Buikema, General Manger</i>	
35. Informational Article -The Economist (Science & Technology) -	272
<i>Report by Barbara Buikema General Manger</i>	

Note: President Siegfried provided the article information for board discussion

36. Special District Association of Monterey County – July 21,2026-	273
<i>Report by General Manager, Barbara Buikema</i>	
37. Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff	

- a. *Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.*

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meeting is scheduled for:
Friday, July 31st, 2026, at 9:30 a.m. –Director Cole is scheduled to attend
Friday, August 2026, at 9:30 a.m. –No Meeting – Pebble Beach Community Service District

Special Districts Association (SDA) of Monterey County – The next SDA meeting is scheduled for:
Tuesday, October 20, 2026, at 6:00 p.m. –President Siegfried scheduled to attend the meeting
Tuesday, January (TBD), 2027, at 6:00 p.m. –President Siegfried scheduled to attend the meeting

Reclamation Management Committee (RMC) Meeting – The next RMC meeting is scheduled for:
Tuesday, July 14th, 2026, at 9:30 a.m. Director Cole and Director Weiland are scheduled to attend.

38. CLOSED SESSION: *As permitted by Government Code Section 54950 et seq., the Board of Directors will adjourn to a Closed Session:*

A. Conference with Legal Counsel – Existing Litigation

Government Code section 54956.9(d)(1)

**Carmel Area Wastewater District vs. Pebble Beach Community Services District
Monterey County Superior Court Case No. 26CV001951**

B. CONFERENCE WITH LEGAL COUNSEL— EXISTING LITIGATION Government Code section 54956.9(d)(1) Name of case: (Hunter Leighton v. Carmel Area Wastewater District. Monterey County Superior Court case no. 26CV001187.)

C. Public Employee Performance Evaluation

Pursuant to Government Code Section 54957 the Board will meet in closed session to consider a Personnel Matter: General Manager Performance Evaluation

39. ADJOURNMENT

The next regular Board meeting will be held at 9:00 a.m. on Thursday, July 30, 2026, or on an alternative acceptable date. The following regular Board meeting will be held at 9:00 a.m. on Thursday, August 27, 2026. NOTE: The meeting will have a teleconference option hosted through Zoom. You can access the Zoom link by visiting our website, www.cawd.org. If you need assistance, please call the District office at 831-624-1248 or send an email to downstream@cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to the Board regarding any item on the agenda, they will be made available on the District website.