



CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

*Via teleconference webinar
Thursday, 9:00 a.m., September 30, 2021*

COVID-19 Pandemic and State of California Executive Order N-08-21

In compliance with recently issued guidelines from the State of California, and to aid in keeping the public safe, Carmel Area Wastewater District (CAWD or District) will be conducting our Board Meetings via teleconference until September 30, 2021.

To access the meeting via Zoom please visit our website homepage at www.cawd.org or call 1 (669) 900-9128 or 1 (346) 248-7799 and use Webinar ID: 820 0807 0546 Password: 984820.

If you would like to comment on any item on the Agenda or an item not on the Agenda, please submit those in writing to our office at 3945 Rio Road, Carmel CA 93922 or via email at downstream@cawd.org, at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference webinar. All participants have access during the meeting to be recognized and utilize the platform to speak. Please use the virtual "raised hand" to be acknowledged. Please note: all regular meetings of the Carmel Area Wastewater District are recorded via Zoom.

If you need assistance in accessing this information, please call the CAWD office at 831-624-1248, Monday through Friday, 8:00 am to 5:00 pm.

ADA Compliance Statement

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Carmel Area Wastewater District administrative office at (831)624-1248. Notification prior to the meeting will enable CAWD to make reasonable arrangement to ensure accessibility to this meeting.

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

D'Ambrosio _____ Rachel _____ Siegfried _____ Townsend _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

- 1. *Appearances/Public Comments:*** Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.
- 2. *Agenda Changes:*** Any requests to move an item forward on the agenda will be considered at this time.

ORDINANCES

NOTICE OF PUBLIC HEARING

- 3.** Receive Staff Report for Proposed Pretreatment Ordinance 03
Report by Principal Engineer, Rachél Lather

OPEN PUBLIC HEARING

Open Public Hearing on Thursday, 9:00 a.m., September 30, 2021, or Soon Thereafter as the Matters May Be Taken Up considering Ordinance 2021-03 for the Pretreatment Ordinance

- Ordinance No. 2021-03;** An Ordinance Adopting a New Pretreatment Ordinance and Repealing Ordinances No. 91-03 and 2005-01 in their entirety. 04
Report by Principal Engineer, Rachél Lather
- 4.** 2019 Iorex corrosion control pilot testing/data – *Report by Plant Engineer, Patrick Treanor* 06

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

5.	Approve August 26, 2021, Regular Board Meeting Minutes & September 14, 2021, Budget Committee Meeting Minutes	24
6.	Receive and Accept Bank Statement Reviews by Hayashi Wayland – August 2021	30
7.	Receive and Accept Schedule of Cash Receipts & Disbursements – August 2021	32
8.	Approve Register of Disbursements - Carmel Area Wastewater District – August 2021	35
9.	Approve Register of Disbursements – CAWD/PBCSD Reclamation Project – August 2021	38
10.	Receive and Accept Financial Statements and Supplementary Schedules – August 2021	39
11.	Receive and Accept Collection System Superintendent’s Report – August, July & June 2021	63
12.	Receive and Accept Safety and Regulatory Compliance Report – August 2021	70
13.	Receive and Accept Treatment Facility Operations Report – August, July & June 2021	72
14.	Receive and Accept Laboratory/Environmental Compliance Report – August 2021	78
15.	Receive and Accept Capital Projects Report/Implementation Plan	80
16.	Receive and Accept Project Summaries-Capital & Non-Capital	82
17.	Receive and Accept Plant Operations Report – August 2021	99
18.	Receive and Accept Maintenance Projects Report – August 2021	102
19.	Receive Principal Engineer Monthly Report General Engineering – August 2021	105

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

20.	Resolution No. 2021-53; A Resolution Authorizing the General Manager to Enter Into a Contract with MNS Engineers, Inc. to Provide Design Services for the Pescadero Creek Area Pipe Relocation Project #21-05 – <i>Report by Principal Engineer, Rachél Lather</i>	110
21.	Resolution No. 2021-54; A Resolution Accepting the Lowest Responsible and Responsive Bid for the “WWTP Eucalyptus Pruning” (Project #21-01), Awarding a Contract, and Authorizing a Change Order Allowance – <i>Report by Plant Engineer, Patrick Treanor</i>	131
22.	Resolution No. 2021-55; A Resolution Authorizing the General Manager to Amend a Contract with MNS Engineers, Inc. to Provide Additional Environmental Compliance Services for the Scenic Road Pipe Bursting Ocean to Bay Project #20-08 Amendment #2 not to Exceed \$47,577 – <i>Report by Principal Engineer, Rachél Lather</i>	133

- 23. Resolution No. 2021-56;** A Resolution of the Board of Directors of the Carmel Area Wastewater District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor’s Order #N-25-20 Dated March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of Carmel Area Wastewater District for the Period October 1 Through October 30, 2021, Pursuant to Brown Act Provisions – *Report by General Manager, Barbara Buikema* 145

COMMUNICATIONS

- 24.** General Manager Report - oral report *

OTHER ITEMS BEFORE THE BOARD

- 25.** Fall 2021 Newsletter Draft for Board Approval – *Report by General Manager, Barbara Buikema* 151

INFORMATION/DISCUSSION ITEMS

- 26. Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff**

Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meetings are scheduled for: *Friday, October 29, 2021 – Director Siegfried is scheduled to attend. There is no scheduled meeting for November*

Special Districts Association of Monterey County – The next SDA meeting is scheduled for: *Tuesday, October 19, 2021, at 6:00 p.m. – Director Siegfried to attend this meeting as alternate.*

Reclamation Management Committee (RMC) Meeting – The next RMC meeting is scheduled for: *Tuesday, November 9, 2021, at 9:30 a.m. Director Townsend and Director White are scheduled to attend. Meeting location is to be determined.*

- 27. ADJOURNMENT**

*The next virtual Regular Meeting will be held at 9:00 a.m., Thursday, **October 28, 2021** or an alternate acceptable date. NOTE: Staff reports and materials regarding these agenda items are available for public review Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at www.cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.*