



CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

3945 Rio Road, Carmel, CA 93923 Ph (831) 624-1248
Thursday, 9:00a.m., September 27, 2018

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

D'Ambrosio _____ Rachel _____ Siegfried _____ Townsend _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

- 1. *Appearances/Public Comments:*** Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion. Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call Carmel Area Wastewater District at 624-1248.
- 2. *Agenda Changes:*** Any requests to move an item forward on the agenda will be considered at this time.

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

- 3. Approve Regular Board Meeting Minutes of – August 30, 2018** **003**
- 4. Receive and Accept Bank Statement Review By Hayashi Wayland – July 2018** **012**
- 5. Receive and Accept Schedule of Cash Receipts and Disbursements – August 2018** **014**
- 6. Approve Register of Disbursements - Carmel Area Wastewater District – August 2018** **016**

"*" - indicates no board attachment or oral report

"e" - indicates a separate insert is enclosed

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7.	Approve Register of Disbursements – CAWD/PBCSD Reclamation Project – August 2018	020
8.	Receive and Accept Financial Statements and Supplementary Schedules – August 2018	022
9.	Receive and Accept Collection System Reports – August 2018	046
10.	Receive and Accept Treatment Facility Operations Report – June 2018, July 2018 and August 2018	049
11.	Receive and Accept Safety and Regulatory Compliance Report – August 2018	055
12.	Receive and Accept Laboratory/Environmental Compliance Report – August 2018	058
13.	Receive and Accept Capital Projects Report/Implementation Schedule – August 2018	062
14.	Receive and Accept Plant Operations Report – August 2018	064
15.	Receive and Accept Maintenance Projects Report – August 2018	068

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS/ORDINANCES

16.	Resolution No. 2018-43; A Resolution Authorizing The Expenditure Of Up To \$100,000 To Assist Monterey County In Carmel Lagoon Sandbar Management For Fiscal Year 2018-19 And To Consider And Commit To Funding Up To 1/3 Of Sandbar Management Costs For The Next Two Seasons Thereafter - <i>Report by Barbara Buikema, General Manager</i>	070
17.	Resolution No. 2018-44; A Resolution Authorizing Conceptual Approval Of Water Service To September Ranch, And Allowing Staff To Investigate The Requirements And Perform Due Diligence With The Developer, LAFCO And A Consulting Engineer – <i>Report by Barbara Buikema, General Manager</i>	110 e
18.	Resolution No. 2018-45; A Resolution Accepting The Lowest Responsible Bid For The “Phase II WWTP SCADA Network Improvements – Programmable Logic Control Equipment” And Awarding Contract - <i>Report by Patrick Treanor, Plant Engineer</i>	114

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OTHER ACTION ITEMS BEFORE THE BOARD

- 19.** Carmel Highlands Point Sanitary Sewer Association Agreement Dated August 12, 2014 – *Report by Barbara Buikema, General Manager* **119**

INFORMATION/DISCUSSION ITEMS

- 20** Services Provided To The City of Carmel-by-the-Sea For Cleaning Of Stormdrain Interceptors And Retention Ponds - *Report by Daryl Lauer, Collections Superintendent* **134**
- 21.** Pebble Beach Community Services District – Regular Board Meeting Of August 31, 2018 Was Cancelled – *No Report Due* *

STAFF & BOARD MEMBER REPORTS

Staff Reports include items for which verbal reports/presentation will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after the Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda Item.

COMMUNICATIONS

- 22.** General Manager’s Report - *Oral Report by Barbara Buikema, General Manager*
- MCSIG Flu Shot Clinic **138**
October 15, 2018 from 11:30am – 12:30pm
CAWD Plant – Break Room
 - What Can Employers Ask Applicants and Employees **139**
The Dept of Fair Employment and Housing
 - Rancho Rio Vista Sewer Project **143**
Proposed Tie-In Plan
CAWD Neighborhood Meeting
October 16, 2018 at 5:30pm
- 23.** Announcements on subjects of interest to the Board made by members of the Board or Staff - *Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.* *

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meetings are scheduled for: Friday, September 28, 2018 at 9:30a.m. *Director Townsend is scheduled to attend.* Friday, October 26, 2018 at 9:30a.m. *Director White is scheduled to attend.*

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Reclamation Management Committee Meeting – The next RMC meeting is scheduled for: **Wednesday**, November 14, 2018 at 9:30 a.m. *Director Townsend and Director White are scheduled to attend.*

Special Districts Association of Monterey County – The next SDA meeting is scheduled for: Tuesday, October 16, 2018 at 6:00 pm. *Director Townsend is schedule to attend.*

24. CLOSED SESSION: *As permitted by Government Code Section 54956 et seq., the Board of Directors may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, real property negotiations, or to confer with the District’s Meyers-Milias-Brown representative.*

A. Public Employee Performance Evaluation

Pursuant to Government Code Section 54957.6 the Board will meet in closed session to consider a Personnel Matter: **General Manager Performance Evaluation**

25. ADJOURNMENT

*The next Regular Meeting will be held at 9:00 a.m., **Thursday, October 25, 2018** or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.*

NOTE: Staff reports and materials regarding these agenda items are available for public review Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at www.cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.