



CARMEL AREA WASTEWATER DISTRICT REGULAR BOARD MEETING MINUTES

Thursday, 9:00 a.m., April 29, 2021

Teleconference Webinar

(See California Executive Order N-29-20 during Covid-19 Pandemic)

CALL TO ORDER - ROLL CALL - The meeting was called to order at 9:00 a.m.

Present: Directors: Greg D' Ambrosio, Robert Siegfried, Charlotte Townsend, Michael Rachel, and President Ken White

Absent: None

A quorum was present.

Others: Via Zoom

Barbara Buikema, General Manager, Carmel Area Wastewater District (CAWD)

Rachél Lather, District Engineer, CAWD

Patrick Treanor, Plant Engineer, CAWD

Ed Waggoner, Plant Superintendent, CAWD

Chris Foley, Maintenance Superintendent, CAWD

Daryl Lauer, Collections Superintendent, CAWD

Domine Barringer, Administrative Assistant/Board Clerk, CAWD

Kristina Pacheco, Administrative Assistant/Board Clerk, CAWD

Rob Wellington, Wellington Law Offices, CAWD Legal Counsel

Peter McKee, Director, Pebble Beach Community Services District (PBCSD)

Mike Niccum, General Manager, PBCSD

Stuart MacDonald, member of the public

Lillian Hull, Corona Road annexation supporter

Kate Daniels, Corona Road annexation supporter

1. Public Comments:

No Public Comment

2. Agenda Changes:

No Agenda Changes

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

Board Action

After brief discussion, a motion to receive and approve was made by Director Townsend and seconded by Director Siegfried. After a Roll Call vote, the Board unanimously received and approved the following Consent Calendar/Agenda items:

- 3.** March 25, 2021 Regular Board Meeting Minutes, April 15, 2021 Salary & Benefits Committee Meeting Minutes & April 20, 2021 Pension Committee Meeting Minutes
- 4.** Bank Statement Review by Hayashi Wayland for March 2021
- 5.** Schedule of Cash Receipts & Disbursements for March 2021
- 6.** Register of Disbursements - Carmel Area Wastewater District for March 2021
- 7.** Register of Disbursements - CAWD/PBCSD Reclamation Project for March 2021
- 8.** Financial Statements and Supplementary Schedules for March 2021
- 9.** Collection System Superintendent's Report for March, February & January 2021
- 10.** Safety and Regulatory Compliance Report for March 2021
- 11.** Treatment Facility Operations Report for March, February & January 2021
- 12.** Laboratory/Environmental Compliance Report for March 2021
- 13.** Capital Projects Report/Implementation Plan
- 14.** Project Summaries
- 15.** Plant Operations Report for March 2021
- 16.** Maintenance Projects Report for March 2021
- 17.** Principal Engineer Monthly Report General Engineering for March 2021

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

- 18. Resolution No. 2021-15;** Report by Principal Engineer, Rachél Lather

Board Action

After brief discussion, a motion to approve the resolution was made by Director Rachel and seconded by Director D'Ambrosio. Following a Roll Call vote, the Board unanimously passed Resolution 2021-15, authorizing the General Manager to invite bids for the "2021 Pipeline Spot Repairs Project" #21-02.

- 19. Resolution No. 2021-16; Resolution No. 2021-17 & Resolution No. 2021-18**
Single report by Principal Engineer, Rachél Lather

Brief public comment in support of the assessment district was given by Kate Daniels and Lillian Hull (family member & resident respectively).

Board Action

After brief discussion, a motion to approve Resolution 2021-16 was made by Director Siegfried and seconded by Director Rachel. Following a Roll Call vote, the Board unanimously passed Resolution 2021-16, authorizing the General Manager to enter into agreements with residents of Corona Road to manage the consulting work to prepare for the formation of a Sewer Assessment District.

A motion to approve Resolution 2021-17 was made by President White and seconded by Director Rachel. Following a Roll Call vote, the Board unanimously passed Resolution 2021-17, authorizing the General Manager to contract with Monterey Bay Engineers, Inc. for engineering services for the Corona Road Assessment District project #18-21 for \$41,500.

A motion to approve Resolution 2021-18 was made by Director Siegfried and seconded by Director D'Ambrosio. Following a Roll Call vote, the Board unanimously passed Resolution 2021-18, authorizing the General Manager to contract with Denise Duffy & Associates for environmental consulting services for the Corona Road Assessment District project #18-21 for \$25,900.

- 20. Resolution No. 2021-19; Report by Plant Engineer, Patrick Treanor**

Board Action

After brief discussion, a motion to approve the resolution was made by Director Rachel and seconded by Director Townsend. Following a Roll Call vote, the Board unanimously passed Resolution 2021-19, adopting a Mitigated Negative Declaration for the "Eucalyptus Tree Pruning" project #21-01.

- 21. Resolution No. 2021-20; Report by Plant Engineer, Patrick Treanor**

Board Action

After brief discussion, a motion to approve the resolution was made by Director D'Ambrosio and seconded by Director Siegfried. Following a Roll Call vote, the Board unanimously passed Resolution 2021-20, authorizing a Notice of Intent to adopt a Mitigated Negative Declaration (MND) for project #19-21 - "CRFREE Mitigation Pipeline Undergrounding Project" and circulate a draft MND for public comment.

- 22. Resolution No. 2021-21;** Report by Plant Engineer, Patrick Treanor

Board Action

After extensive discussion, a motion to approve the resolution was made by Director Siegfried and seconded by Director Rachel. Following a Roll Call vote, the Board unanimously passed Resolution 2021-21, authorizing the General Manager to amend a contract with Kennedy Jenks Consultants for \$26,810 for additional engineering design services for the “WWTP Elec/Mech Rehab and Sludge Holding Tank Replacement” project #18-01.

- 23. Resolution No. 2021-22;** Report by Plant Engineer, Patrick Treanor

Board Action

A motion to approve the resolution was made by President White and seconded by Director Siegfried. Following a Roll Call vote, the Board unanimously passed Resolution 2021-22, authorizing the General Manager to invite bids for the construction of “Wastewater Treatment Plant (WWTP) Elec/Mech Rehab and Sludge Holding Tank Replacement” project #18-01.

- 24. Resolution No. 2021-23;** Report by General Manager, Barbara Buikema

Board Action

A motion to table the resolution was made by Director Siegfried and seconded by Director Rachel. Following a Roll Call vote, the Board unanimously tabled Resolution 2021-23 indefinitely.

- 25. Resolution No. 2021-24;** Report by Principal Engineer, Rachél Lather

Board Action

A motion to approve the resolution was made by Director Siegfried and seconded by Director D’Ambrosio. Following a Roll Call vote, the Board unanimously passed Resolution 2021-24, amending the negotiation deadline to May 17, 2021 for the General Manager to sign the Upper Rancho Canada Pipe Relocation project #19-13 construction contract.

OTHER ITEMS BEFORE THE BOARD

- 26. Municipal Service Review (MSR) and Sphere of Influence (SOI) Study by Local Agency Formation Commission (LAFCO);** Report by General Manager, Barbara Buikema
Board Action

Board Action

A motion to accept was made by Director Townsend and seconded by Director Rachel. Following a Roll Call vote, the Board unanimously accepted the MSR and SOI study from LAFCO.

27. Rio Road cross bore settlement agreement with the County of Monterey; Report by General Manager, Barbara Buikema

Board Action

After extensive discussion, a motion to remove language “may have” from the agreement and prepare a cover letter to the County indicating the public discussion had occurred during this Board meeting and the displeasure by the Board of the settlement was made by President White and seconded by Director Rachel. Following a Roll Call vote, the motion failed 2 votes to 3. A second motion was made by Director D’Ambrosio and seconded by Director Siegfried to reject the settlement agreement. Following a Roll Call vote, the Board unanimously voted to reject the settlement offered by the County of Monterey.

Counsel advised for the addition of a Closed Session Agenda item for the next Regular Board Meeting as an item of possible litigation.

28. 2021 Job Description Physical Requirements Update; Report by Maintenance Superintendent, Chris Foley

Board Action

A motion to accept was made by Director Rachel and seconded by Director D’Ambrosio. Following a Roll Call vote, the Board unanimously accepted the job description updates.

COMMUNICATIONS

29. General Manager Report - oral report
- A. Taco Truck Day on May 5, 2021 at the District plant.
 - B. Summary of the COVID-19 vaccine clinic, 2nd dose, on April 20, 2021 at the District plant.

INFORMATION/DISCUSSION ITEMS

30. PBCSD March Board meeting was cancelled so no report given.
31. Special District Association Meeting of April 20, 2021 – Report by General Manager, Barbara Buikema
32. Pension Committee Meeting of April 20, 2021 – Report by General Manager, Barbara Buikema
33. Announcements on subjects of interest to the Board made by members of the Board or Staff
- The General Manager from PBCSD expressed gratitude to CAWD and the aid given during a recent crisis that left them short staffed.
 - Director Rachel is scheduled to attend the April 30, 2021 PBCSD Board meeting and Director Siegfried is scheduled to attend the May 28, 2021 PBCSD Board meeting.

- Director Townsend is scheduled to attend the July 20, 2021 Special Districts Association of Monterey County meeting.
- President White and Director Townsend are scheduled to attend the Reclamation Management Committee meeting on May 11, 2021.

34. ADJOURNMENT

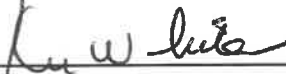
There being no further business to come before the Board, the President adjourned the meeting at 10:45 a.m. The next Regular Meeting will be held at 9:00 a.m., Thursday, May 27, 2021, or an alternate acceptable date, via teleconference webinar. The teleconference webinar is hosted through Zoom and you may receive access by visiting our website, www.cawd.org, calling the District office at 831-624-1248 or via email at downstream@cawd.org.

As Reported To:



Domine Barringer, Secretary to the Board

APPROVED:



Ken White, President