



CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

In-person or by Teleconference Webinar

3945 Rio Road, CA 93923

Phone: (831)624-1248

Thursday, 9:00 a.m., April 30, 2026

Board Members will be attending this meeting in person (or otherwise virtually via applicable teleconferencing provisions set forth in the Brown Act).

The public may attend this meeting under either option in a hybrid format: in person, as noted above, or virtually. The District will try to resolve any technical issues as quickly as possible. In the event of a technical issue, no action can be taken on any agenda items until access is restored; therefore, the meeting must be paused or recessed until the technical issue is resolved.

To access the meeting via Zoom, please visit our website homepage at www.cawd.org or call 1 (669) 900-9128 and use

Webinar ID: 870 5925 8441 Password: 774178

If you would like to comment on any item on the Agenda or an item not on the Agenda, please submit those in writing to our office at 3945 Rio Road, Carmel CA 93923 or via email at downstream@cawd.org, at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference webinar online. All participants have access during the meeting to be recognized and utilize the platform to speak. Please use the virtual "raised hand" to be acknowledged. Please note: all regular meetings of the Carmel Area Wastewater District are recorded via Zoom.

If you need assistance in accessing this information, please call the CAWD office at 831-624-1248, Monday through Friday, 8:00 am to 5:00 pm.

ADA Compliance Statement

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Carmel Area Wastewater District administrative office at (831)624-1248, Monday through Friday, 8:00 am to 5:00 pm. Notification prior to the meeting will enable CAWD to make reasonable arrangements to ensure accessibility to this meeting.

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

Cole _____ Siegfried _____ Urquhart _____ Weiland _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. **Appearances/Public Comments:** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*

2. **Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*

3. **Receive Staff Report –**
Adoption of California Uniform Public Construction Cost Accounting (CUPCCA) Procedures under Public Contract Code (PCC) Section 22030 (**Ordinance 2026-01**). – Report by Jeff Bandy, Principal Engineer

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OPEN PUBLIC HEARING

Open Public Hearing (April 30, 2026, or as soon thereafter as the matter may be heard) to consider Ordinance 2026-01 adopting informal bidding procedures under the California Uniform Public Construction Cost Accounting Act (Public Contract Code §§ 22000 et seq., 22034).

An Ordinance Of The Board Of Directors Of The Carmel Area Wastewater District To Provide Informal Bidding Procedures Under The Uniform Public Construction Cost Accounting Act (“Act”) (Section 22000, Et Seq. Of The Public Contract Code)

Chair will declare the public hearing closed and proceed to Board deliberation and action as agendized.

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS-ALL REPORTS RELATE TO CURRENT YEAR

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

4.	March 20, 2026 Special Meeting Minutes – Closed Session	22
	March 26, 2026 Regular Board Minutes	
	March 23, 2026 Pension & Long-term Investment Minutes	
	April 20, 2026 Pension & Long-term Investment Minutes	
	April 21, 2026 Special Meeting Minutes - Carmel Meadows	
	April 21, 2026 Special District Association of Monterey County	
5.	Receive and Accept Bank Statement Review by Clifton Larson Allen (CLA)	68
	March 2026 (not available at time of Board meeting) & February 2026 (included in the packet)	
6.	Receive and Accept Schedule of Cash Receipts & Disbursements	70
	March 2026	
7.	Approve Register of Disbursements – Carmel Area Wastewater District	73
	March 2026	
8.	Approve Register of Disbursements – CAWD/PBCSD Reclamation Project	78
	March 2026	
9.	Receive and Accept Financial Statements and Supplementary Schedules	80
	March 2026	
10.	Receive and Accept Collection System Superintendent’s Report	104
	For March & February 2026, January 2026	
11.	Receive and Accept Safety and Regulatory Compliance Report	110
	March 2026	
12.	Receive and Accept Treatment Facility Operations Report	112
	For March & February 2026, January 2026	
13.	Receive and Accept Laboratory/Environmental Compliance Report	118
	March 2026	
14.	Receive and Accept Capital Projects Report/Implementation Plan	128
15.	Receive and Accept Project Summaries – Capital & Non-Capital	129
16.	Receive and Accept Facilities Manager Maintenance & Operations Report – March 2026	148
17.	Receive and Accept Source Control-Environmental Compliance Report-	151
	March 2026	

***" - indicates no board attachment or oral report.*

"e" - indicates a separate insert is enclosed. "PC" place card

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

- 18. Resolution No. 2026-33; A Resolution Authorizing The General Manager To Execute An Amended Contract With Tylin International For Professional Services In An Amount Not To Exceed \$10,000 To Provide Additional Value Engineering And Constructability Review For The Reclamation 15-Year Capital Improvement Projects Master Plan Phase 2 – by Jeff Bandy, Principal Engineer** 154
- 19. Resolution No. 2026-34; A Resolution Accepting The Lowest Responsible And Responsive Bid For The Lab Heating, Ventilation And Air Conditioning (HVAC) Replacement Project And Authorizing The General Manager To Execute A Contract With Airtec Services In An Amount Not To Exceed \$46,232 In Fiscal Year (FY) 2025-26-by Chris Foley, Facilities Manager** 161
- 20. Resolution No. 2026-35; A Resolution Authorizing The General Manager To Enter Into A Contract With G3 Engineering For A Polyblend Feed System Not To Exceed \$40K- by Chris Foley, Facilities Manager** 166
- 21. Resolution No. 2026-36; A Resolution Authorizing The General Manager To Purchase A Treatment Plant Truck In Fiscal Year (FY) 2025-26 In An Amount Not To Exceed \$56,500.00 (Gas Engine) & Requesting A Motion Rescinding Resolution 2025-69, November 20, 2025- by Chris Foley, Facilities Manager** 169

COMMUNICATIONS

- 22. General Manager Report – Report by General Manager, Barbara Buikema** *
- Presented by Barbara Buikema, General Manager*
- All Paid: credit card processing fee increase
 - Certificate of Insurance Information

OTHER ITEMS BEFORE THE BOARD

- 23.** Cost Of Living Adjustment (COLA) Study For Legacy Carmel Area Wastewater District Pension Plan 176

Requesting a motion from the Board

- 24.** Potential Modifications To Collections Staff Report – *by Daryl Lauer, Superintendent of Collections* 179

Requesting direction from the Board

- 25.** Total Industries Invoice – Golf Cart Discussion – *by Chris Foley, Facilities Manager* 181

Requesting direction from the Board

INFORMATION/DISCUSSION ITEMS

- 26.** Pebble Beach Community Service District March Meeting, 2026-
Report by Barbara Buikema, General Manager 188

- 27.** Sewer Replacement Construction Update Regarding Scenic Road Sewer Replacement & Santa Rita & Guadalupe Sewer Replacement-*Report by District Engineer, Patrick Treanor* 190

- 28.** The 2026 California Water and Environment Association Annual Conference & Expo April 7th-10th, Sacramento, California – *Chris Foley, Facilities Manager, Daryl Lauer, Superintendent of Collections. Matt Green, Chief Plant Operator, Alex Henson, Associate Engineer, and Mohammed Serageldin, Laboratory Manager* e

- 29.** Collections System Analysis – *Barbara Buikema, General Manager* 197

- 30.** Collection Reporting Discussion (North American Society For Trenchless Technology-**No Dig Conference**)-*Daryl Lauer, Superintendent of Collections* e

31. Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff

- a. *Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.*

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meeting is scheduled for:
Friday, April 24, 2026, at 9:30 a.m. –President Siegfried is scheduled to attend
Friday, May 29th, 2026, at 9:30 a.m. –Director Urquhart is scheduled to attend

Special Districts Association (SDA) of Monterey County – The next SDA meeting is scheduled for:
Tuesday, July 21, 2026, at 6:00 p.m. –Director Weiland scheduled to attend the meeting
Tuesday, October 21, 2026, at 6:00 p.m. –President Siegfried scheduled to attend the meeting
Tentative dates not confirmed

Reclamation Management Committee (RMC) Meeting – The next RMC meeting is scheduled for:
Tuesday, May 12, 2026, at 9:30 a.m. Director Cole and Director Weiland are scheduled to attend.

32. CLOSED SESSION: *As permitted by Government Code Section 54956 et seq., the Board of Directors will adjourn to a Closed Session:*

A. Conference with Legal Counsel – Existing Litigation

Government Code section 54956.9(d)(1)

**Carmel Area Wastewater District vs. Pebble Beach Community Services District
Monterey County Superior Court Case No. 26CV001951**

B. CONFERENCE WITH LEGAL COUNSEL— EXISTING LITIGATION

**Government Code section 54956.9(d)(1) Name of case: (Hunter
Leighton v. Carmel Area Wastewater District. Monterey County
Superior Court case no. 26CV001187.)**

33. Requesting the Board of Directors take another photo for the website landing page - *Chris Foley, Facilities Manager*

34. ADJOURNMENT

The next regular Board meeting will be held at 9:00 a.m. on Thursday, April 30, 2026, or on an alternative acceptable date. The following regular Board meeting will be held at 9:00 a.m. on Thursday, May 28, 2026. NOTE: The meeting will have a teleconference option hosted through Zoom. You can access the Zoom link by visiting our website, www.cawd.org. If you need assistance, please call the District office at 831-624-1248 or send an email to downstream@cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to the Board regarding any item on the agenda, they will be made available on the District website.