



CARMEL AREA WASTEWATER DISTRICT

BOARD OF DIRECTORS REGULAR MEETING

In-person or by Teleconference Webinar

3945 Rio Road, CA 93923

Phone: (831)624-1248

Thursday, 9:00 a.m., August 27, 2026

Board Members will be attending this meeting in person (or otherwise virtually via applicable teleconferencing provisions set forth in the Brown Act).

The public may attend this meeting under either option in a hybrid format: in person, as noted above, or virtually. The District will try to resolve any technical issues as quickly as possible. In the event of a technical issue, no action can be taken on any agenda items until access is restored; therefore, the meeting must be paused or recessed until the technical issue is resolved.

To access the meeting via Zoom, please visit our website homepage at www.cawd.org or call 1 (669) 900-9128 and use Webinar ID: 827 0110 7042 Password: 988976

If you would like to comment on any item on the Agenda or an item not on the Agenda, please submit those in writing to our office at 3945 Rio Road, Carmel CA 93923 or via email at downstream@cawd.org, at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference webinar online. All participants have access during the meeting to be recognized and utilize the platform to speak. Please use the virtual "raised hand" to be acknowledged. Please note: all regular meetings of the Carmel Area Wastewater District are recorded via Zoom.

If you need assistance in accessing this information, please call the CAWD office at 831-624-1248, Monday through Friday, 8:00 am to 5:00 pm.

ADA Compliance Statement

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Carmel Area Wastewater District administrative office at (831)624-1248, Monday through Friday, 8:00 am to 5:00 pm. Notification prior to the meeting will enable CAWD to make reasonable arrangements to ensure accessibility to this meeting.

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

Cole _____ Siegfried _____ Urquhart _____ Weiland _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. **Appearances/Public Comments:** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*

Note: Public comment – District received a letter on 8-20-26 regarding the Santa Rita & Guadalupe Project 03

2. **Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*
3. **Introduction of Information Technology Intern, Jessica Reclusado-**
Oral Report by Chris Foley, Facilities Manager

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS-ALL REPORTS RELATE TO CURRENT YEAR

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

4. July 30, 2026 Regular Board Minutes 06
5. Receive and Accept Bank Statement Review by Clifton Larson Allen (CLA) 17
July 2026 (not available at time of Board meeting) &
June 2026 (included in the packet)
6. Receive and Accept Schedule of Cash Receipts & Disbursements 19
July 2026
7. Approve Register of Disbursements – Carmel Area Wastewater District 21
July 2026
8. Approve Register of Disbursements – CAWD/PBCSD Reclamation Project 27
July 2026
9. Receive and Accept Financial Statements and Supplementary Schedules 29
July 2026
10. Receive and Accept Collection System Superintendent's Report 50
For July, June & May, 2026

11.	Receive and Accept Safety and Regulatory Compliance Report July 2026	56
12.	Receive and Accept Treatment Facility Operations Report For July, June & May, 2026	59
13.	Receive and Accept Laboratory/Environmental Compliance Report July 2026	65
14.	Receive and Accept Capital Projects Report/Implementation Plan	76
15.	Receive and Accept Project Summaries – Capital & Non-Capital	77
16.	Receive and Accept Facilities Manager Maintenance & Operations Report – July 2026	93
17.	Receive and Accept Source Control-Environmental Compliance Report July 2026	98

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence:

(1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

18.	Resolution No. 2026-64 - A Resolution Authorizing The General Manager To Execute A Professional Services Agreement With GEI Consultants, Inc. In An Amount Not To Exceed \$231,762 For Part 1 Of The Wastewater Treatment Plant Adaptation-In-Place Alternatives Identification Study – Report by Alex Henson, Associate Engineer	100
19.	Resolution No. 2026-65 - A Resolution Authorizing The General Manager To Invite Bids For The Construction Of The Carmel Woods And Pescadero Road (Rd.) Sewer Main Rehabilitation Project (#21-05)- Report by Jeff Bandy, Principal Engineer	124
20.	Resolution No. 2026-66- A Resolution Authorizing The General Manager To Execute A Professional Services Agreement With TBC Communications In An Amount Not To Exceed \$185,000 For Public Relations For The Carmel Woods And Pescadero Road (Rd.) Sewer Main Rehabilitation Project (#21-05)- Report by Jeff Bandy, Principal Engineer	128
21.	Resolution No. 2026-67: A Resolution Authorizing An Annual Adjustment Of The District's Reserve Capital Fund Balances By Transferring \$5,843,054 To The Capital Fund From The Capital Improvement Reserve And The General O&M Fund And \$2,067,020 From The General O&M Fund To The Capital Fund, Respectively, In Accordance With The District's Reserve Policy- Report by James Grover, Principal Accountant	156

COMMUNICATIONS

22. General Manager Report – Report by General Manager, Barbara Buikema <i>Presented by Barbara Buikema, General Manager</i>	
a. Rauch Communication Strategic Planning	160
b. Comments on Board Meeting Time Change (oral)	
c. Reminder About Employee Annual Picnic(oral)	
d. Assembly Bill 1234 Ethics Training <u>Due December 2026</u> (oral)	
• Potential Training Dates:	
○ Tuesday, November 3 rd at 10 a.m.	
○ Tuesday, November 10 th at 10:00 a.m.	
○ Friday, November 13 th at 11:00 a.m.	

OTHER ITEMS BEFORE THE BOARD

23. Carme Area Wastewater District Board Meetings For The Months of November and December 2026 -Report by General Manager, Barbara Buikema	162
<i>Requesting Board To Approve The Dates For The November & December Board Meetings</i>	
24. Discussion Regarding the Need for a Policy Governing Subconsultant Contracts - <i>Report by Patrick Treanor, District Engineer</i>	163
<i>Requesting Direction From The Board</i>	
25. Reclamation Management Meeting Protocol & Discussion - <i>Report by General Manager, Barbara Buikema</i>	165
<i>Requesting Direction From The Board</i>	

INFORMATION/DISCUSSION ITEMS

- 26. Pebble Beach Community Service District July 31, 2026 Meeting -** 170
Report by Barbara Buikema, General Manager

Informational Only

- 27. State Controller's Office – California Uniform Construction Cost Accounting Commission (CUPCCA)- Report by Jeff Bandy, Principal Engineer** 172

Informational Only

- 28. Designated Reclamation Task Force, Representative (Jeff Bandy)** 174
Report by Jeff Bandy, Principal Engineer

- 8/4/2026 GSC sub-committee meeting
- 7/1/2026 GSC sub-committee meeting

Requesting Board Direction

- 29. Sewer Replacement Construction Update Regarding Scenic Road Sewer Replacement & Santa Rita & Guadalupe Sewer Replacement-Report by** 179
District Engineer, Patrick Treanor

- 30. Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff**

- a. *Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.*

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meeting is scheduled for:
Friday, August 2026, at 9:30 a.m. –No Meeting – Pebble Beach Community Service District
Friday, September 25, 2026, at 9:30 a.m. –Director Weiland scheduled to attend
Friday, October 30, 2026, at 9:30 a.m. – President Siegfried scheduled to attend

Special Districts Association (SDA) of Monterey County – The next SDA meeting is scheduled for:
Tuesday, October 20, 2026, at 6:00 p.m. –President Siegfried scheduled to attend the meeting
Tuesday, January (TBD), 2027, at 6:00 p.m. –Director Urquhart scheduled to attend the meeting

Reclamation Management Committee (RMC) Meeting – The next RMC meeting is scheduled for:
Tuesday, To Be Determined, 2026, at 9:30 a.m. Director Cole and Director Weiland are scheduled to attend.

31. CLOSED SESSION: *As permitted by Government Code Section 54950 et seq., the Board of Directors will adjourn to a Closed Session:*

A. Conference with Legal Counsel – Existing Litigation

Government Code section 54956.9(d)(1)

**Carmel Area Wastewater District vs. Pebble Beach Community Services District
Monterey County Superior Court Case No. 26CV001951**

**B. CONFERENCE WITH LEGAL COUNSEL— EXISTING LITIGATION Government Code
section 54956.9(d)(1) Name of case: (Hunter Leighton v. Carmel Area
Wastewater District. Monterey County Superior Court case no. 26CV001187.)**

32. ADJOURNMENT

The next regular Board meeting will be held at 9:00 a.m. on Thursday, August 27, 2026, or on an alternative acceptable date. The following regular Board meeting will be held at 9:00 a.m. on Thursday, September 24, 2026. NOTE: The meeting will have a teleconference option hosted through Zoom. You can access the Zoom link by visiting our website, www.cawd.org. If you need assistance, please call the District office at 831-624-1248 or send an email to downstream@cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to the Board regarding any item on the agenda, they will be made available on the District website.