



CARMEL AREA WASTEWATER DISTRICT
REGULAR BOARD MEETING MINUTES
Thursday, 9:00 a.m., February 25, 2021

Teleconference Webinar

(See California Executive Order N-29-20 during Covid-19 Pandemic)

CALL TO ORDER - ROLL CALL - The meeting was called to order at 9:02 a.m.

Present: Directors: Greg D' Ambrosio, Robert Siegfried, Charlotte Townsend, Michael Rachel, and President Ken White

Absent: None

A quorum was present.

Others: Via Zoom

Barbara Buikema, General Manager, Carmel Area Wastewater District (CAWD)

Rachél Lather, District Engineer, CAWD

Patrick Treanor, Plant Engineer, CAWD

Ed Waggoner, Plant Superintendent, CAWD

Chris Foley, Maintenance Superintendent, CAWD

Daryl Lauer, Collections Superintendent, CAWD

Domine Barringer, Administrative Assistant/Board Clerk, CAWD

Kristina Pacheco, Administrative Assistant/Board Clerk, CAWD

Rob Wellington, Wellington Law Offices, CAWD Legal Counsel

Dick Verbanec, Director, Pebble Beach Community Services District (PBCSD)

Nick Becher, District Engineer, PBCSD

Sarah Hardgrave, The office of Supervisor Mary Adams of Monterey County

Darren McBain, LAFCO

Various members of the public via Zoom and telephone

Later in the meeting Mr. Roger Van Horn joined, Environmental Health Department of Monterey County

1. Public Comments:

No Public Comment

2. Agenda Changes:

Removal of Item #16 from the agenda **Resolution No. 2021-09**; A Resolution Accepting the Lowest Responsible Bid for the "Upper Rancho Cañada Pipe Relocation Project #19-13."

3. Announcement of Award:

CWEA Collection System of the Year (Monterey Bay Section) was awarded to CAWD's Collection department.

4. 2021 Annexation Project Presentation:

There was a modification of the original Power Point presentation that was provided with the Board packet and the new presentation was made available to the Board and public just before the meeting (via email, the CAWD website and physical copies).

OPEN PUBLIC HEARING AT 9:19 a.m.

Comment by Darren Mc Bain of LAFCO stated the Commission will have a public hearing for this project on March 22, 2021 at 4:00 p.m. Mr. Mc Bain will continue to work with staff and consultants to approve and move this project forward.

Michael Wisner, Vice President of the Carmel Highlands Association, spoke in support of the project and had some questions for CAWD's engineer.

Sarah Hardgrave of Supervisor Mary Adams office also spoke of support of the project and requested notification of any road construction associated with this project in District 5 (Mary Adams' District).

Gwyn De Amaral, resident of the proposed annexation area, had questions regarding non-conforming lots in the annexation area and what is necessary to maintain drainage of some properties while constructing sewer systems in the annexation area.

CLOSE PUBLIC HEARING AT 9:30 a.m.

Roger Van Horn from Environmental Health of Monterey County was unable to connect during the public hearing and was later asked to speak following item #22 of the Agenda at about 9:44 a.m. Mr. Van Horn relayed that the County is in support of this annexation into the CAWD sewer system. Mr. Van Horn also offered his phone number for contact if anyone has questions, 831-755-4763.

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

Board Action

After brief discussion, a motion to receive and approve was made by Director Townsend and seconded by Director Rachel. After a Roll Call vote, the Board unanimously received and approved the Meeting Minutes and the following Consent Calendar/Agenda items:

- 5.** January 28, 2021 Regular Board Meeting Minutes
February 3, 2021 Budget Committee Meeting Minutes
February 8, 2021 Budget Committee Meeting Minutes
February 11, 2021 Budget Committee Meeting Minutes
February 17, 2021 Budget Committee Meeting Minutes

February 22, 2021 Budget Committee Meeting Minutes

6. Bank Statement Review by Hayashi Wayland – January 2021
7. Schedule of Cash Receipts & Disbursements – January 2021
8. Register of Disbursements - Carmel Area Wastewater District – January 2021
9. Register of Disbursements – CAWD/PBCSD Reclamation Project – January 2021
10. Financial Statements and Supplementary Schedules – January 2021
11. Collection System Superintendent’s Report – (January 2021 – 2020 December, November)
12. Safety and Regulatory Compliance Report – January 2021
13. Treatment Facility Operations Report – (January 2021- 2020 December, November)
14. Laboratory/Environmental Compliance Report – January 2021
15. Capital Projects Report/Implementation Plan
16. Project Summaries
17. Plant Operations Report – January 2021
18. Maintenance Projects Report – January 2021
19. Principal Engineer Monthly Report General Engineering – January 2021

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

20. **Resolution No. 2021-10;** Report by Principal Engineer, Rachél Lather

Board Action

A motion to approve the resolution was made by Director D’Ambrosio and seconded by Director Siegfried. Following a Roll Call vote, the Board unanimously passed Resolution 2021-10, authorizing an amendment to the annexation services contract with SRT Consultants for the Carmel Meadows Sewer Replacement Project #19-03.

21. **Resolution No. 2021-11;** Report by Principal Engineer, Rachél Lather

Board Action

A motion to approve the resolution was made by Director Townsend and seconded by Director Siegfried. Following a Roll Call vote, the Board unanimously passed Resolution 2021-11, authorizing the General Manager to enter a contract with MNS Engineers for design services for the Scenic Road Pipe Bursting-Ocean to Bay Project #20-08.

22. **Resolution No. 2021-12;** Report by General Manager, Barbara Buikema

Board Action

A motion to approve the resolution was made by President White and seconded by Director Townsend. Following a Roll Call vote, the Board passed Resolution 2021-12, with Director Siegfried abstaining from the vote, authorizing an amendment to Carmel Area Wastewater District Employees’ Pension Trust (Plan).

COMMUNICATIONS

23. General Manager Report - oral report

- A. Insurance claim against Monterey County - The County has offered to pay 50% of the entire cost of \$16,000 (\$8,000). The Board requested that the General Manager send a letter to the Monterey County Board of Supervisors advising them of the County's offer to not pay the full amount of the damage they caused.

INFORMATION/DISCUSSION ITEMS

* These are informational only items, and no action was taken.

24. Update on the proposed Mr. Larsen sewer connection in Carmel Highland as reported by Collections Superintendent, Daryl Lauer

25. PBCSD January 26, 2020 Board Meeting – Report by General Manager, Barbara Buikema

26. Monterey County Investment Report 12-31-20 – Report by General Manager, Barbara Buikema

27. Reclamation Meeting February 9, 2020, – Report by General Manager, Barbara Buikema

28. Announcements on subjects of interest to the Board made by members of the Board or Staff

- Director White is scheduled to attend the February 26, 2021 PBCSD Board Meeting. Director D'Ambrosio is scheduled to attend the March 26, 2021 PBCSD Board Meeting.
- Director Townsend is scheduled to attend the April 20, 2021 Special Districts Association of Monterey County meeting.
- President White and Director Townsend are scheduled to attend the Reclamation Management Committee meeting on May 11, 2021.

29. ADJOURNMENT

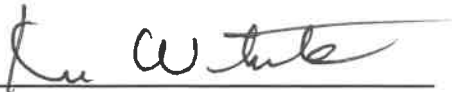
There being no further business to come before the Board, the President adjourned the meeting at 10:03 a.m. The next Regular Meeting will be held at 9:00 a.m., Thursday, March 25, 2021, or an alternate acceptable date, via teleconference webinar. The teleconference webinar is hosted through Zoom and you may receive access by visiting our website, www.cawd.org, calling the District office at 831-624-1248 or via email at downstream@cawd.org.

As Reported To:



Domine Barringer, Secretary to the Board

APPROVED:



Ken White, President