



CARMEL AREA WASTEWATER DISTRICT

BOARD OF DIRECTORS REGULAR MEETING

In-person or by Teleconference Webinar

3945 Rio Road, CA 93923

Phone: (831)624-1248

Thursday, 9:00 a.m., January 29, 2026

Board Members will be attending this meeting In-Person (or otherwise virtually via applicable teleconferencing provisions set forth in the Brown Act).

The public may attend this meeting under either option of a hybrid format: In-person, as noted above, or virtually. The District will try and resolve any technical issues as quickly as possible. In the event of a technical issue no action can be taken on an agenda items until access is restored, therefore the meeting must be paused or recessed until the technical issue is resolved.

To access the meeting via Zoom please visit our website homepage at www.cawd.org or call 1 (669) 900-9128 and use

Webinar ID: 825 3086 3671 Password: 293594

If you would like to comment on any item on the Agenda or an item not on the Agenda, please submit those in writing to our office at 3945 Rio Road, Carmel CA 93923 or via email at downstream@cawd.org, at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference webinar online. All participants have access during the meeting to be recognized and utilize the platform to speak. Please use the virtual "raised hand" to be acknowledged. Please note: all regular meetings of the Carmel Area Wastewater District are recorded via Zoom.

If you need assistance in accessing this information, please call the CAWD office at 831-624-1248, Monday through Friday, 8:00 am to 5:00 pm.

ADA Compliance Statement

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Carmel Area Wastewater District administrative office at (831)624-1248, Monday through Friday, 8:00 am to 5:00 pm. Notification prior to the meeting will enable CAWD to make reasonable arrangement to ensure accessibility to this meeting.

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

Cole _____ Siegfried _____ Urquhart _____ Weiland _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. **Appearances/Public Comments:** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*
 - Pine Cone Publication – Letter To the Editor-From Mission Ranch 03
 - Hunter Leighton Request to waive all fees on his Accessory Dwelling Unit (ADU)- Report by General Manager, Barbara Buikema: Presented by Chris Foley, Facilities Manager 04
2. **Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*
3. **Introduction of New Maintenance Mechanic Employee:** *Introduction by Chris Foley, Facilities Manager,* 09
4. **Recognition of Ken Whites Service To The District As Both President and Director,** Presented by Patrick Treanor, District Engineer, and Chris Foley Facilities Manager 10
RESOLUTION NO. 2026 – 01; A Resolution Recognizing Ken White, For His Service To The Community And His 14 Years Of Consecutive Service As President Of The Board
Report by General Manager, Barbara Buikema, Presented by Chris Foley, Facilities Manager, Patrick Treanor, District Engineer
5. **Board Retreat Discussion-** *Report by General Manager, Barbara Buikema, Presented by Chris Foley, Facilities Manager* 12

Requesting Board Decision

Note: MR. Rauch, Rauch Communications would like to address the Board.

**CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS
AND MONTHLY REPORTS-ALL REPORTS RELATE
TO CURRENT YEAR**

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

6.	December 9, 2025 Spill Ad Hoc Committee Minutes (attached staff report)	18
	December 18, 2025 Regular Board Minutes	
	December 23, 2025 Salary & Benefits Committee Minutes	
	January 14, 2026 Pension & Longterm Investment Meeting Minutes	
7.	Receive and Accept Bank Statement Review by Clifton Larson Allen (CLA)	33
	November & October 2025, (December 2025 and January not available at time of board packet build)	
8.	Receive and Accept Schedule of Cash Receipts & Disbursements	37
	December & November, 2025	
9.	Approve Register of Disbursements – Carmel Area Wastewater District	40
	December & November 2025	
10.	Approve Register of Disbursements – CAWD/PBCSD Reclamation Project	50
	December & November 2025	
11.	Receive and Accept Financial Statements and Supplementary Schedules	53
	December & November 2025	
12.	Receive and Accept Collection System Superintendent’s Report	99
	For December, November & October 2025	
13.	Receive and Accept Safety and Regulatory Compliance Report	105
	December 2025	
14.	Receive and Accept Treatment Facility Operations Report	107
	For December, November & October 2025	
15.	Receive and Accept Laboratory/Environmental Compliance Report	113
	December 2025	
16.	Receive and Accept Capital Projects Report/Implementation Plan	123
17.	Receive and Accept Project Summaries – Capital & Non-Capital	124
18.	Receive and Accept Facilities Manager Maintenance & Operations	142
	Report – December 2025	
19.	Receive and Accept Source Control-Environmental Compliance Report	146
	December 2025	

“” - indicates no board attachment or oral report.
“e” - indicates a separate insert is enclosed.*

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

20. **Resolution No. 2026-02;** A Resolution Authorizing An Amendment To The Accessory Dwelling Unit (ADU) Policy As Attached- *by Chris Foley, Facilities Manager* 149
21. **RESOLUTION NO. 2026 - 03;** A Resolution To Approve An Extra Territorial Intertie Agreement With CAÑADA Woods Water Company- *Report by Patrick Treanor, District Engineer* 157
22. **RESOLUTION NO. 2026 - 04;** A Resolution To Approve The Rancho Cañada Village Sewer Main Relocation Project Sewer Installation Agreement with Carmel Grand Avenue Partners 54, LLC (Project #23-03)-*Report by Patrick Treanor, District Engineer* 176
23. **RESOLUTION NO. 2026 - 05;** A Resolution To Approve Valentine Engineers Inspection Observation-*Report by Patrick Treanor, District Engineer* 223
24. **RESOLUTION NO. 2026 - 06;** A Resolution To Approve Pipe Bursting Change Order -*Report by Patrick Treanor, District Engineer* 232
25. **Resolution No. 2026-07;** A Resolution Authorizing Advertisement Of A Requests For Proposal (RFP)For A Vegetation Monitoring/Resiliency Plan For Native Trees Surrounding Wastewater Treatment Plant (WWTP)- *Report by Jeff Bandy, Principal Engineer* 235
26. **Resolution No. 2026-08;** A Resolution Authorizing Advertisement Of Requests For Proposals (RFP) for Easement Maintenance Surveys and Program-Level California Environmental Quality Act (CEQA) Analysis- *Report by Jeff Bandy, Principal Engineer* 239
27. **Resolution No. 2026-09;** A Resolution Authorizing The General Manager To Execute An Additional Change Order With Skyview Tree Experts, Inc. In An Amount Not To Exceed \$30,649 FOR removal of additional perimeter eucalyptus trees at the Wastewater Treatment Plant (WWTP) (project 19-18)- *Report by Jeff Bandy, Principal Engineer* 242
28. **Resolution No. 2026-10;** A Resolution Accepting The 2025 Surplus Property & Disposition Report- *Report by Chris Foley, Facilities Manager* 244
29. **Resolution No. 2026-11;** A Resolution Authorizing The General Manager To Purchase Replacement Weir Gates In Fiscal Year (Fy) 2026-2027 In An Amount Not To Exceed \$79,647.50- *Report by Chris Foley, Facilities Manager* 247

30.	Resolution No. 2026-12; A Resolution Authorizing The General Manager To Advertise A Bid For The Lab Heating Ventilation And Air Conditioning (HVAC) In Fiscal Year (FY) 2025-2026- <i>Report by Chris Foley, Facilities Manager</i>	254
31.	Resolution No. 2026-13; A Resolution Authorizing The General Manager To Sell The Ford F550 Dump Truck As Surplus In Fiscal Year (FY) 2025-2026- <i>Report by Chris Foley, Facilities Manager</i>	256
32.	Resolution No. 2026-14; A Resolution Authorizing The General Manager To Purchase A Treatment Plant Truck In Fiscal Year (FY) 2025-2026 In An Amount Not To Exceed \$71,304.03- <i>Report by Chris Foley, Facilities Manager</i>	259
33.	RESOLUTION NO. 2026-15; A Resolution Authorizing The General Manager To Act As The District's Authorized Agent To Provide The Governor's Office Of Emergency Services Application For Financial Assistance- <i>Report by General Manager, Barbara Buikema, Presented by Chris Foley, Facilities Manager</i>	272
34.	RESOLUTION NO. 2026-16; A Resolution Authorizing The General Manager To Purchase A Replacement Generator For 8 th & Scenic Pump Station In In Fiscal Year (FY) 2026-2027 In An Amount Not To Exceed \$66,718.57- <i>Report by Daryl Lauer, Superintendent of Collections</i>	278
35.	RESOLUTION NO. 2026-17; A Resolution Authorizing The General Manager To Purchase A Replacement Generator For Calle La Cruz Pump Station In In Fiscal Year (Fy) 2026-2027 In An Amount Not To Exceed \$86,800.84.- <i>Report by Daryl Lauer, Superintendent of Collections</i>	286
36.	RESOLUTION NO. 2026-18; A Resolution Authorizing The General Manager To Purchase A Replacement Generator For Highlands Pump Station In Fiscal Year (FY) 2026-2027 In An Amount Not To Exceed \$114,095.95- <i>Report by Daryl Lauer, Superintendent of Collections</i>	294
37.	RESOLUTION NO. 2026-19; A Resolution Authorizing An Amendment To Salary Policy That Stipulates All Management Positions Must Be, At Minimum, 5% Higher Than Their Direct Reports- <i>Report by Barbara Buikema, General Manager, Presented by Patrick Treanor, District Engineer</i>	302
38.	RESOLUTION NO. 2026-20; A Resolution Authorizing An Adjustment To General Manager Compensation Retroactive To January 1, 2024 With Corresponding Adjustment To CalPERS- <i>Report by Barbara Buikema, General Manager, Presented by Patrick Treanor, District Engineer</i>	306
39.	RESOLUTION NO. 2026-21; Resolution To Amend The Recruitment & Retention Policy Authorizing General Manager The Ability To Offer Retention Bonus Of Up To \$5,000- <i>Report by Barbara Buikema, General Manager, Presented by Patrick Treanor, District Engineer</i>	308

COMMUNICATIONS

- 40. General Manager Report**-Report by General Manager, Barbara Buikema,
Presented by Patrick Treanor, District Engineer and Chris Foley, Facilities Manager
- *Clean Water Summit Partner Biosolids, Air, Climate, Energy,
And Nutrient (BACEN) Webinar* 315
 - *Date February 11, 9:30 am to 12:00 noon*

OTHER ITEMS BEFORE THE BOARD

- 41. 2025 Annual Collection Report** -by Daryl Lauer, Collections Superintendent 319

Requesting Board Acceptance

- 42. Local Agency Formation Commission (LAFCO) Vacancy Election** - Staff Report 325
Report by General Manager, Barbara Buikema, Presented by Chris Foley, Facilities Manager

Requesting The Board Choose A Candidate Of Choice For The LAFCO Commissioner-Special District- Application Deadline: February 20,2026

- 43. Requesting A Motion To Accept The Carmel Area Wastewater District's
June 30,2025 Financial Audit**- *Report by General Manager, Barbara Buikema,
Presented by Chris Foley, Facilities Manager* 343

Requesting Board Acceptance

- 44. Requesting Photo of The Board** – Please remain after the meeting to take a
group photo- *Request by Chris Foley, Facilities Manager* n/a

Requesting Board To Take Picture At The Meeting

- 45. Los Padres Dam and Reservoir Alternatives Study – Discussion of Potential
Downstream Flood Implications for CAWD** – *Report by Patrick Treanor, District Engineer* 431

Requesting Board Discussion, Direction

- 46. Requesting Input Regarding If The Board Would Like To Participate in the
Newsletter Request For Proposal (RFP) And Form An Ad Hoc Committee**– *Report by
Barbara Buikema, General Manager, Presented by Patrick Treanor, District Engineer* 434

Requesting Board Input & If An Ad Hoc Committee Should Be Formed

INFORMATION/DISCUSSION ITEMS

- 47. Carmel Area Wastewater District Reclamation & Pebble Beach Community Services District Legal Counsel Response - Report by General Manager, Barbara Buikema, Presented by Patrick Treanor, District Engineer** 437
- 48. Pebble Beach Community Service District Meeting December 12, 2025- Report by General Manager, Barbara Buikema, Presented by Patrick Treanor, District Engineer** 440
- 49. Sewer Replacement Construction Update Regarding Scenic Road Sewer Replacement & Santa Rita & Guadalupe Sewer Replacement-Report by District Engineer, Patrick Treanor** 443
- 50. Wastewater Treatment Plant Electricity Use Update- Report by Patrick Treanor, District Engineer** 446
- 51. Statement of Economic of Interest (FORM 700)- Report by Domine Barringer, Board Clerk** 448

52. Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff

Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meeting is scheduled for:
Friday, January 30, 2026, at 9:30 a.m. –Director White is scheduled to attend
Friday, February 27, 2026, at 9:30 a.m. –Director Cole is scheduled to attend

Special Districts Association (SDA) of Monterey County – The next SDA meeting is scheduled for:
Tuesday, January 20, 2026, at 6:00 p.m. – Director Urquhart attend the meeting
Tuesday, April 21, 2026, at 6:00 p.m. – Director White scheduled to attend the meeting

Reclamation Management Committee (RMC) Meeting – The next RMC meeting is scheduled for:
Tuesday, February 17, 2026, at 9:30 a.m. Director Cole and Director Weiland are scheduled to attend.

53. ADJOURNMENT

The Next Regular Board Meeting will be held at 9:00 a.m., Thursday, January 29, 2026, or at an alternate acceptable date. The Following Regular Board Meeting will be held at 9:00 a.m., Thursday, February 26, 2026. NOTE: The meeting will have a teleconference option hosted through Zoom. You can access the Zoom link by visiting our website, www.cawd.org. If you need assistance, please call the District office at 831-624-1248 or send an email to downstream@cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to the Board regarding any item on the agenda, they will be made available on the District website.