



CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

***In-person or by Teleconference Webinar
3945 Rio Road, Carmel, CA 93923
Phone: (831) 624-1248***

Thursday, 9:00 a.m., October 29, 2026

Board Members will be attending this meeting in person (or otherwise virtually via applicable teleconferencing provisions set forth in the Brown Act).

The public may attend this meeting under either option in a hybrid format: in person, as noted above, or virtually. The District will try to resolve any technical issues as quickly as possible. In the event of a technical issue, no action can be taken on any agenda items until access is restored; therefore, the meeting must be paused or recessed until the technical issue is resolved.

To access the meeting via Zoom, please visit the meeting page on our website at www.cawd.org or call 1 (669) 900-9128 and use Webinar ID: 828 8858 9627 Password: 014325

If you would like to comment on any item on the Agenda or an item not on the Agenda, please submit your comments in writing to our office at 3945 Rio Road, Carmel, CA 93923 or via email at downstream@caud.org, at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference webinar online. All participants have access during the meeting to be recognized and utilize the platform to speak. Please use the virtual "raised hand" to be acknowledged. Please note: all regular meetings of the Carmel Area Wastewater District are recorded via Zoom.

If you need assistance in accessing this information, please call the CAWD office at 831-624-1248, Monday through Friday, 8:00 a.m. to 5:00 p.m.

ADA Compliance Statement

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Carmel Area Wastewater District administrative office at (831) 624-1248, Monday through Friday, 8:00 a.m. to 5:00 p.m. Notification prior to the meeting will enable CAWD to make reasonable arrangements to ensure accessibility to this meeting.

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

Cole _____ Siegfried _____ Urquhart _____ Weiland _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. **Appearances/Public Comments:** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*
2. **Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*
3. **Introduction of Information Technology Intern, Jessica Reclusado** – Oral Report by Chris Foley, Facilities Manager
4. **Congratulations to Erik Van Duren for passing the CWEA Laboratory Analyst II Certification** – Oral Report by Mohammed Serageldin, Laboratory Manager
5. **Recognition and Congratulations to Ray DeOcampo Upon His Retirement** – Oral Report by General Manager, Barbara Buikema
6. **Unfinished Business** – Consideration and Approval of Amended Draft Minutes 07
regarding the August 27, 2026 meeting minutes that were pulled and not approved –
Report by General Manager, Barbara Buikema

Note: The attached materials include the original August 27, 2026 Board meeting minutes that were not approved, and a proposed amended version with tracked changes. The tracked changes identify suggested revisions for the Board's consideration and are provided to facilitate discussion and the drafting of any language modifications the Board may choose to approve to provide clarification. The amended version is presented for review only and has not yet been approved by the Board.

7. **Clarification of the Reclamation Management Committee Authority and Board Communication Protocol** – Report by General Manager, Barbara Buikema 26
8. **Resolution No. 2026-68 – A Resolution Of Carmel Area Wastewater District (CAWD) Specifying The Authority And Roles Of Committee Members In Various Committee Meetings** – Report by Barbara Buikema, General Manager 33

Requesting the Board to Approve Resolution No. 2026-68

9. **Designated Reclamation Task Force, Representative Governance Subcommittee (GSC) (Jeff Bandy)** - Report by Jeff Bandy, Principal Engineer 36

Requesting the Board to Receive the Report

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS – ALL REPORTS RELATE TO THE CURRENT YEAR

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

10.	September 24, 2026 Regular Board Minutes, August 6, 2026 Pension & Long-term Investment Minutes	39
11.	Receive and Accept Bank Statement Review by Clifton Larson Allen (CLA) September & August 2026 (not available at the time of the Board meeting) & July 2026 (included)	49
12.	Receive and Accept Schedule of Cash Receipts & Disbursements September 2026	51
13.	Approve Register of Disbursements – Carmel Area Wastewater District September 2026	54
14.	Approve Register of Disbursements – CAWD/PBCSD Reclamation Project September 2026	58
15.	Receive and Accept Financial Statements and Supplementary Schedules September 2026	60
16.	Receive and Accept Collection System Superintendent’s Report For September, August, and July 2026	81
17.	Receive and Accept Safety and Regulatory Compliance Report September 2026	86
18.	Receive and Accept Treatment Facility Operations Report For September, August, and July	89
19.	Receive and Accept Laboratory/Environmental Compliance Report September 2026	95
20.	Receive and Accept Capital Projects Report/Implementation Plan	107
21.	Receive and Accept Project Summaries – Capital & Non-Capital	108
22.	Receive and Accept Facilities Manager’s Maintenance & Operations Report – September 2026	124
23.	Receive and Accept Source Control-Environmental Compliance Report September 2026	129

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence:

(1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

- 24. Resolution No. 2026-69 – A Resolution Of Carmel Area Wastewater District (CAWD) Specifying Rules Of Decorum For Participation In Board And Committee Meetings – Report by Barbara Buikema, General Manager** 131

Requesting the Board to Approve Resolution No. 2026-69

COMMUNICATIONS

- 25. General Manager's Report – Presented by Barbara Buikema, General Manager** 141
- a. Board Retreat - Strategic Planning (PAGE 142)*
 - b. Update - Center for Disease Control (CDC) National Wastewater Surveillance (PAGE 164) System (NWSS) awarded to Verily Health through September 27, 2031*
 - c. Discussion of institutionalizing the November and December Board meeting dates for the third week of the month and **request for Board consensus** (Oral Report)*
 - d. Ethics Training, November 13th at 11: a.m.*

OTHER ITEMS BEFORE THE BOARD

- 26. Wastewater Treatment Plant Electricity Use Update & Heat Usage (January – June 2026) – Report by Chris Foley, Facilities Manager** 166

Requesting the Board to Receive the Report

INFORMATION/DISCUSSION ITEMS

- 27. Pebble Beach Community Services District September 25, 2026 Meeting – Report by Barbara Buikema, General Manager** 169

Informational Only

- 28. Sewer Replacement Construction Update Regarding Scenic Road Sewer Replacement & Santa Rita & Guadalupe Sewer Replacement – Report by District Engineer, Patrick Treanor** 171

Informational Only

- 29. Special Districts Association of Monterey County – October 20, 2026 –** 176
Report by General Manager, Barbara Buikema

Informational Only

- 30. California Public Employees' Retirement System (CalPERS)** 179
Funding Report – *Report by General Manager, Barbara Buikema*

Informational Only

- 31. Carmel Area Wastewater District (CAWD) - Americans with** 190
Disabilities Act (ADA) Policy – *Report by General Manager, Barbara Buikema*

Requesting Board Direction

- 32. The Carmel Pine Cone Publication – Cal Am Eminent Domain –** 203
Report by General Manager, Barbara Buikema

Informational Only

- 33. Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff**

- *Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.*

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meeting is scheduled for:
Friday, October 30, 2026, at 9:30 a.m. – President Siegfried scheduled to attend
No regular PBCSD Board meeting is scheduled for November 2026.
Friday, December 11, 2026, at 9:30 a.m. – Pro Tem Urquhart scheduled to attend

Special Districts Association (SDA) of Monterey County – The next SDA meeting is scheduled for:
Date to be determined in January 2027, at 6:00 p.m. – President Siegfried scheduled to attend the meeting

Reclamation Management Committee (RMC) Meeting – The next RMC meeting is scheduled for:
Tuesday, November 17, 2026, at 9:30 a.m. Director Cole and Director Weiland are scheduled to attend.

34. ADJOURNMENT

Current regular Board meeting:

Thursday, October 29, 2026, at 9:00 a.m., or on an alternative acceptable date.

Following regular Board meeting:

Thursday, November 19, 2026, at 9:00 a.m., or on an alternative acceptable date.

NOTE: The meeting will have a teleconference option hosted through Zoom. You can access the Zoom link by visiting our website, www.cawd.org. If you need assistance, please call the District office at 831-624-1248 or send an email to downstream@cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to the Board regarding any item on the agenda, they will be made available on the District website.