



CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

3945 Rio Road, Carmel, CA 93923 Ph (831) 624-1248
Thursday, 9:00a.m., October 25, 2018

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

D'Ambrosio _____ Rachel _____ Siegfried _____ Townsend _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

- 1. *Appearances/Public Comments:*** Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion. Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call Carmel Area Wastewater District at 624-1248.
- 2. *Agenda Changes:*** Any requests to move an item forward on the agenda will be considered at this time.

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

- 3. Approve Regular Board Meeting Minutes of – September 27, 2018** 003
- 4. Approve Special Board Meeting Minutes of – October 8, 2018** 011
- 5. Receive and Accept Bank Statement Review By Hayashi Wayland – August 2018** 014
- 6. Receive and Accept Schedule of Cash Receipts and Disbursements – September 2018** 016

"*" - indicates no board attachment or oral report

"e" - indicates a separate insert is enclosed

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7.	Approve Register of Disbursements – Carmel Area Wastewater District – September 2018	019
8.	Approve Register of Disbursements – CAWD/PBCSD Reclamation Project – September 2018	021
9.	Receive and Accept Financial Statements and Supplementary Schedules – September 2018	022
10.	Receive and Accept Collection System Reports – September 2018	046
11	Receive and Accept Treatment Facility Operations Report – July 2018, August 2018 and September 2018	049
12.	Receive and Accept Safety and Regulatory Compliance Report – September 2018	055
13.	Receive and Accept Laboratory/Environmental Compliance Report – September 2018	058
14.	Receive and Accept Capital Projects Report/Implementation Schedule – September 2018	061
15.	Receive and Accept Plant Operations Report – September 2018	063
16.	Receive and Accept Maintenance Projects Report – September 2018	066

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS/ORDINANCES

17.	Resolution No. 2018-43 AMENDED; A Resolution Adopting And Authorizing The Contribution of 1/3 Carmel Lagoon Sandbar Management Costs, Up To \$100,000., To Assist Monterey County For Fiscal Year 2018-19 Only And To Consider Funding Up To 1/3 Of Sandbar Management Costs Annually Thereafter Conditioned Upon The Board Of Supervisors Approval To Undertake Formation Of An Assessment District - Report by Barbara Buikema, General Manager	068
18.	Resolution No. 2018-46; A Resolution Adopting A Mitigated Negative Declaration And Mitigation Monitoring And Reporting Plan For The “Hatton Canyon Sewer Replacement Project” – Report by Patrick Treanor, Plant Engineer (The IS/MND is located on the District website under http://cawd.org/engineering-services/)	072

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- 19. Resolution No. 2018-47;** A Resolution Of The Board Of Directors Of The Carmel Area Wastewater District Declaring Its Official Intent To Reimburse Certain Expenditures From The Proceeds of Debt For The Carmel Highlands West Project - *Report by Barbara Buikema, General Manager* **086**

OTHER ACTION ITEMS BEFORE THE BOARD

- 20.** Collection System Expansion Strategy - *Report by Barbara Buikema, General Manager and Patrick Treanor, Plant Engineer* **090**
- 21.** November/December 2018 CAWD Regular Board Meeting Date - *Report by Barbara Buikema, General Manager* **095**

INFORMATION/DISCUSSION ITEMS

- 22.** Pebble Beach Community Services District – Regular Board Meeting Of September 28, 2018 – *Report by Barbara Buikema, General Manager* **096**

STAFF & BOARD MEMBER REPORTS

Staff Reports include items for which verbal reports/presentation will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after the Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda Item.

COMMUNICATIONS

- 23.** General Manager’s Report - *Oral Report by Barbara Buikema, General Manager*
- CAWD Board of Directors - Strategy Session *****
Thursday, December 13, 2018
Immediately After Regular Board Meeting
- 24.** Announcements on subjects of interest to the Board made by members of the Board or Staff - *Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.* *****

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meetings are scheduled for:
Friday, October 26, 2018 at 9:30a.m. *Director White is scheduled to attend.*
Friday, December 7, 2018 at 9:30a.m. *Director D’Ambrosio is scheduled to attend.*

Reclamation Management Committee Meeting – The next RMC meeting is scheduled for:
Wednesday, November 14, 2018 at 9:30 a.m. *Director Townsend and Director White are scheduled to attend.*

Special Districts Association of Monterey County – The next SDA meeting is scheduled for:
Tuesday, January 15, 2019 at 6:00 pm. *Director Townsend is schedule to attend.*

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25. CLOSED SESSION: *As permitted by Government Code Section 54956 et seq., the Board of Directors may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, real property negotiations, or to confer with the District's Meyers-Milias-Brown representative.*

A. Public Employee Performance Evaluation

Pursuant to Government Code Section 54957.6 the Board will meet in closed session to consider a Personnel Matter: **General Manager Performance Evaluation**

26. ADJOURNMENT

*The next Regular Meeting will be held at 9:00 a.m., **Thursday, December 13, 2018** or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.*

NOTE: Staff reports and materials regarding these agenda items are available for public review Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at www.cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.