CARMEL AREA WASTEWATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING

In-person or by Teleconference Webinar
3945 Rio Road, Carmel, CA 93923
Phone: (831) 624-1248

Thursday, 9:00 a.m., November 19, 2026

Board Members will be attending this meeting in person (or otherwise virtually via applicable teleconferencing provisions set forth in the Brown Act).

The public may attend this meeting under either option in a hybrid format: in person, as noted above, or virtually. The District will try to resolve any technical issues as quickly as possible. In the event of a technical issue, no action can be taken on any agenda items until access is restored; therefore, the meeting must be paused or recessed until the technical issue is resolved.

To access the meeting via Zoom, please visit the meeting page on our website at www.cawd.org, or call 1 (669) 900-9128 and use the following Webinar ID and password:
Webinar ID: 857 5883 2462, Password: 734891

To comment on any item on the Agenda or on an item not on the Agenda, please submit your comments in writing to our office at 3945 Rio Road, Carmel, CA 93923, or by email to downstream@cawd.org, at least 24 hours before the meeting. You may also submit comments through the "Chat" function available during the teleconference webinar. All participants will be able to speak during the meeting; please use the virtual "raised hand" to be acknowledged. Please note: all regular meetings of the Carmel Area Wastewater District are recorded via Zoom.

If you need assistance in accessing this information, please call the CAWD office at 831-624-1248, Monday through Friday, 8:00 a.m. to 5:00 p.m.

ADA Compliance Statement
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Carmel Area Wastewater District administrative office at (831) 624-1248, Monday through Friday, 8:00 a.m. to 5:00 p.m. Notification prior to the meeting will enable CAWD to make reasonable arrangements to ensure accessibility to this meeting.

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

Cole _____ Siegfried _____ Urquhart _____ Weiland _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. ***Appearances/Public Comments:*** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*

2. ***Agenda Changes:*** *Any requests to move an item forward on the agenda will be considered at this time.*

3. ***Receive Staff Report – An Ordinance 2026-03 Amending Ordinance No. 68 That The Time Of Holding The November And December Regular Meetings Of The Board Of Directors*** *– Report by General Manager, Barbara Buikema* **05**

Requesting the Board to Receive the Report

OPEN PUBLIC HEARING #1

Open Public Hearing on Thursday, November 19, 2026, or Soon Thereafter as the Matters May Be Taken Up, considering Ordinance 2026-03 regarding the date and time of the regular Board meetings in the months of November and December.

ORDINANCE 2026-03 AMENDING ORDINANCE NO. 68 THAT THE TIME OF HOLDING REGULAR MEETINGS OF THE BOARD OF DIRECTORS SHALL BE THE LAST THURSDAY OF EACH MONTH AT THE HOUR OF 9:00 A.M., EXCEPT FOR THE NOVEMBER AND DECEMBER MEETINGS WHICH SHALL BE THE THIRD THURSDAY OF THE MONTH AT SAID HOUR

Chair will close the public hearing after public comment is heard

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS – ALL REPORTS RELATE TO THE CURRENT YEAR

The Consent Calendar consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be removed from the Consent Calendar and placed on the Regular Agenda for separate consideration.

4.	October 29, 2026 Regular Board Minutes October 26, 2026 Pension & Long-Term Investment Minutes October 28, 2026 Carmel Woods and Pescadero Road Special Meeting Minutes November 13, 2026 Special Meeting Minutes (Draft) – Ethics Training	20
5.	Receive and Accept Bank Statement Review by CliftonLarsonAllen (CLA) October 2026 (not available at the time of the Board meeting) and September 2026 (not available at the time of the Board meeting)	35
6.	Receive and Accept Schedule of Cash Receipts & Disbursements October 2026 (presentation to occur in the December board meeting)	36
7.	Approve Register of Disbursements – Carmel Area Wastewater District October 2026 (presentation to occur in the December board meeting)	37
8.	Approve Register of Disbursements – CAWD/PBCSD Reclamation Project October 2026 (presentation to occur in the December board meeting)	38
9.	Receive and Accept Financial Statements and Supplementary Schedules October 2026 (presentation to occur in the December board meeting)	39
10.	Receive and Accept Collection System Superintendent's Report For October, September, and August 2026	40
11.	Receive and Accept Safety and Regulatory Compliance Report October 2026	45
12.	Receive and Accept Treatment Facility Operations Report For October *(full presentation to occur in the December board meeting)*, September, and August 2026	47
13.	Receive and Accept Laboratory/Environmental Compliance Report October 2026	53
14.	Receive and Accept Capital Projects Report/Implementation Plan	63
15.	Receive and Accept Project Summaries – Capital & Non-Capital	64
16.	Receive and Accept Facilities Manager's Maintenance & Operations Report – October 2026	80
17.	Receive and Accept Source Control-Environmental Compliance Report October 2026	85

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence:

(1) Staff Report (2) Board Questions to Staff (3) Public Comments (4) Call For A Motion (5) Board Discussion and Action.

RESOLUTIONS

18. **Resolution No. 2026-70 – A Resolution Authorizing The General Manager To Execute An Amendment To An Existing Professional Services Agreement With MNS Engineers, Inc. In An Amount Not To Exceed $860,796 For Construction Phase Engineering Services For The Carmel Woods And Pescadero Road Sewer Main Rehabilitation Project (#21-05) –** *Report by Jeff Bandy, Principal Engineer* **88**

Requesting the Board to Approve Resolution No. 2026-70

19. **Resolution No. 2026-71 – A Resolution Accepting The Lowest Responsible And Responsive Bid For The "Carmel Woods And Pescadero Road Sewer Main Rehabilitation Project" (Project #21-05), And Awarding The Construction Contract, And Authorizing A Change Order Allowance –** *Report by Jeff Bandy, Principal Engineer* **116**

Requesting the Board to Approve Resolution No. 2026-71

20. **Resolution No. 2026-72 – A Resolution Authorizing The General Manager To Execute A Professional Services Agreement With Kennedy/Jenks Consultants, Inc. In An Amount Not To Exceed $928,483 For Construction Management And Inspection For The Carmel Woods And Pescadero Road Sewer Main Rehabilitation Project (#21-05)** – *Report by Jeff Bandy, Principal Engineer* **120**

Requesting the Board to Approve Resolution No. 2026-72

COMMUNICATIONS

21. **General Manager's Report** – *Presented by Barbara Buikema, General Manager*

a. Guide Dogs For The Blind ***136***

b. November 9, 2026 Ad Hoc Meeting Minutes ***143***

OTHER ITEMS BEFORE THE BOARD

22. **Designated Reclamation Task Force Representative, Governance Subcommittee (GSC) (Jeff Bandy)** – *Report by Jeff Bandy, Principal Engineer* **146**

Motion To Accept the GSC Report

- ***(Separate Insert) Disclosure Regarding Representation of the Carmel Area Wastewater District/Pebble Beach Community Services District Wastewater Reclamation Project and Request for Written Waiver and Consent*** – *Report by Jeff Bandy, Principal Engineer*

  Note: Attached for information only is the BKS Law Firm, PC Agreement for Legal Services regarding the Carmel Area Wastewater District/Pebble Beach Community Services District Wastewater Reclamation Project . Both documents posted separately the District landing page.

Motion Requesting Board Authorization For The General Manager To Sign The Written Waiver And Consent Document

23. **Carmel Area Wastewater District Defined Benefit Pension Plan (CAWD DB) Cost of Living Adjustment (COLA) proposal (SAMS Report)** – *Report by Barbara Buikema, General Manager* **155**

Requesting the Board Direction

INFORMATION/DISCUSSION ITEMS

24. **Pebble Beach Community Services District October 30, 2026 Meeting** *Report by Barbara Buikema, General Manager* **194**

Informational Only

25. **Sewer Replacement Construction Update Regarding Scenic Road Sewer Replacement & Santa Rita & Guadalupe Sewer Replacement** – *Report by District Engineer, Patrick Treanor* **196**

Informational Only

26. **Community Service Area (CSA) 50 Meeting –** *Report by Barbara Buikema, General Manager* **200**

27. **El Niño Preparedness 2026-27 Presentation** – *Report by Daryl Lauer, Collection Superintendent & Chris Foley, Facilities Manager* **203**

Informational Only

28. Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff

- *Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.*
- *Carmel Unified School District (CUSD) Recognition of the Carmel Area Wastewater District Board and Staff for their Participation in the CUSD Internship Program.*

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meeting is scheduled for:
No regular PBCSD Board meeting is scheduled for November 2026.
Friday, December 11, 2026, at 9:30 a.m. – Pro Tem Urquhart is scheduled to attend.

Special Districts Association (SDA) of Monterey County – The next SDA meeting is scheduled for:
Date to be determined in January 2027 (meeting begins at 6:00 p.m.) – President Siegfried is scheduled to attend the meeting.

Reclamation Management Committee (RMC) Meeting – The next RMC meeting is scheduled for:
Date to be determined in January 2027, at 9:30 a.m. – Director Cole and Director Weiland are scheduled to attend.

29. ADJOURNMENT

This regular Board meeting:
Thursday, November 19, 2026, at 9:00 a.m., or on an alternative acceptable date.

Next regular Board meeting:
Thursday, December 17, 2026, at 9:00 a.m., or on an alternative acceptable date.

NOTE: The meeting will have a teleconference option hosted through Zoom. You can access the Zoom link by visiting our website, www.cawd.org. If you need assistance, please call the District office at 831-624-1248 or send an email to downstream@cawd.org. If the District produces additional documents and provides them to the Board regarding any agenda item after staff reports have been distributed, those documents will be made available on the District website.

*****IMPORTANT NOTICES AND RULES OF DECORUM PARTICIPATION INSTRUCTIONS*****

Carmel Area Wastewater District (CAWD) Board of Directors/Board Committee meetings are held as "hybrid" meetings, conducted in person as well as by telecommunication, and are compliant with the provisions of the Ralph M. Brown Act.

To maximize public safety while still maintaining transparency and public access, members of the public have an option to participate by teleconference/video conference or attend in person. To observe and participate in the meeting by teleconference/video conference, please see the meeting link located at the top of the agenda. If attending in person, you are required to comply with Resolution 2026-68, a resolution of the Carmel Area Wastewater District specifying Rules of Decorum for Participation in Board and Committee Meetings located at - November 19, 2026 - Meeting Landing Page.

In accordance with the requirements of Gov. Code Section 54954.3(a), members of the public wishing to address the Board/Committee during public comment or on any item listed on the agenda may do so by filling out a Speaker Card and submitting it to the Clerk or using the "Raise Hand" tool located in the Zoom meeting application to identify themselves in order to speak when the item is called. Speakers will be acknowledged by the Board/Committee Chair in the order in which requests are received and will be granted speaking access to address the Board.

Members of the Public are encouraged to review our overview on joining CAWD Meetings at: - November 19, 2026 - Meeting Landing Page.

CAWD, in complying with the Americans with Disabilities Act (ADA), requests that individuals who require special accommodations to access and/or participate in CAWD Board of Directors/Board Committee meetings contact the Clerk of the Board's office at (831) 624-1248, at least 3 business days before the scheduled meeting to ensure that CAWD may assist you.

Members of the public are not required to provide identifying information in order to attend public meetings. Through the link below, the Zoom webinar program requests entry of a name and email address. Members of the public wishing not to provide such information are encouraged to enter "Anonymous" or some other reference in the name field and to enter a fictional email address (e.g.,attendee@abcompany.org) in lieu of their actual address. Inputting such values will not impact your ability to access the meeting through Zoom.