

STAFF REPORT

TO: Board of Directors

FROM: Jeff Bandy, Principal Engineer

DATE: June 26, 2025

SUBJECT: 2025 Sewer System Management Plan Update



RECOMMENDATION

It is recommended that the Board of Directors adopt a Resolution approving and adopting the 2025 Update to the Carmel Area Wastewater District Sewer System Management Plan (SSMP) and authorizing the General Manager to certify the plan as required by the State Water Resources Control Board (SWRCB) Order No. 2006-003 Statewide General Discharge Requirements.

DISCUSSION

The District, as an owner/operator of a wastewater collection system with more than one mile of wastewater collection lines discharging to a publicly owned treatment plant, is required to update the SSMP whenever significant changes have been completed or at least every six (6) years. The Legally Responsible Official (LRO) must then certify the governing Board's adoption of the SSMP in the California SWRCB California Integrated Water Quality System (CIWQS) database. The SSMP is a document describing the activities the District uses to effectively manage its wastewater collection system. The concept behind the SSMP is that it contains all pertinent information that applies to the Collection system in one document. The SSMP acts as a reference guide for documents or procedures that apply to the District's Collection System. The original SSMP was certified by the Board in April 2010 and was subsequently updated on January 30, 2020. The SWRCB requires the SSMP to be audited every three (3) years, resulting in a formal Audit Report to ensure compliance with the regulations and to update the SSMP with any recommended changes. An audit was completed in July 2022 and was approved by the Board on August 25, 2022.

Enclosed with this report is the completed Board draft SSMP, which will replace the 2020 SSMP once adopted. Following adoption of the SSMP, the SSMP on the District's website will be updated along with the adoption resolution and all critical supporting documents, alongside the corresponding update to the State Regional Water Resources Board's online database.

Once adopted by the Board, the SSMP will be uploaded to CIWQS by the District LRO, who will also submit an electronic certification that we have submitted our plan to the Board for approval at a public meeting.

FINANCIAL

Adoption of an updated SSMP has no financial impact on the District.