



CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

In-person or by Teleconference Webinar

3945 Rio Road, Carmel, CA 93923

Phone: (831) 624-1248

Thursday, 9:00 a.m., September 24, 2026

Board Members will be attending this meeting in person (or otherwise virtually via applicable teleconferencing provisions set forth in the Brown Act).

The public may attend this meeting under either option in a hybrid format: in person, as noted above, or virtually. The District will try to resolve any technical issues as quickly as possible. In the event of a technical issue, no action can be taken on any agenda items until access is restored; therefore, the meeting must be paused or recessed until the technical issue is resolved.

To access the meeting via Zoom, please visit our website homepage at

www.cawd.org or call 1 (669) 900-9128 and use

Webinar ID: 898 0913 3295 Password: 971520

If you would like to comment on any item on the Agenda, or on an item not on the Agenda, please submit written comments to our office at 3945 Rio Road, Carmel, CA 93923, or by email to downstream@cawd.org at least 24 hours before the meeting. You may also submit comments during the teleconference webinar through the "Chat" function. All participants have access during the meeting to be recognized and use the platform to speak. Please use the virtual "raised hand" feature to be acknowledged. Please note: all regular meetings of the Carmel Area Wastewater District are recorded via Zoom.

If you need assistance accessing this information, please call the CAWD office at (831) 624-1248, Monday through Friday, 8:00 a.m. to 5:00 p.m.

ADA Compliance Statement

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Carmel Area Wastewater District administrative office at (831) 624-1248, Monday through Friday, 8:00 a.m. to 5:00 p.m. Notification prior to the meeting will enable CAWD to make reasonable arrangements to ensure accessibility to this meeting.

NOTICE & AGENDA

CALL TO ORDER – ROLL CALL

Cole _____ Siegfried _____ Urquhart _____ Weiland _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. **Appearances/Public Comments:** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*
2. **Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*
3. **Introduction of New Employee: Eric Romero, Collection I Worker-** (verbal report)
Introduction by, Daryl Lauer, Collections Superintendent
4. **Review of 2022 CAWD WWTP Long-Term Coastal Hazards Planning Roadmap – Report by Patrick Treanor, District Engineer** 05

Requesting Board Approval of Report

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS-ALL REPORTS RELATE TO CURRENT YEAR

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

5. August 27, 2026 Regular Board Minutes 67
6. Receive and Accept Bank Statement Review by Clifton Larson Allen (CLA) 76
August 2026 (not available at time of Board meeting prep) &
July 2026 (not available at time of Board meeting prep)
7. Receive and Accept Schedule of Cash Receipts & Disbursements 77
August 2026
8. Approve Register of Disbursements – Carmel Area Wastewater District 80
August 2026
9. Approve Register of Disbursements – CAWD/PBCSD Reclamation Project 83
August 2026
10. Receive and Accept Financial Statements and Supplementary Schedules 84
August 2026

11.	Receive and Accept Collection System Superintendent's Report For August, July & June, 2026	104
12.	Receive and Accept Safety and Regulatory Compliance Report August 2026	110
13.	Receive and Accept Treatment Facility Operations Report For August, July & June, 2026	112
14.	Receive and Accept Laboratory/Environmental Compliance Report August 2026	118
15.	Receive and Accept Capital Projects Report/Implementation Plan	129
16.	Receive and Accept Project Summaries – Capital & Non-Capital	130
17.	Receive and Accept Facilities Manager Maintenance & Operations Report – August 2026	147
18.	Receive and Accept Source Control-Environmental Compliance Report August 2026	152

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence:

(1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

19.	Resolution No. 2026-64 – GEI Contract Climate Adaptation-In-Place Analysis Requesting Board Adoption of Resolution – Report by Alex Henson, Associate Engineer	155
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COMMUNICATIONS

20.	General Manager Report – Report by Barbara Buikema, General Manager Presented by Barbara Buikema, General Manager	(verbal report)
	<i>a. Strategic Planning</i>	
	<i>b. Monterey County Special District Association Letter Sent</i>	
	<i>c. In Person Ethics Training Friday, November 13th at 11:00 a.m. (Special Meeting)</i>	160

OTHER ITEMS BEFORE THE BOARD

21.	Monterey County Treasurer's Report for the Quarter Ending June 30, 2026 – Report by Barbara Buikema, General Manager	162
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Requesting Board Acceptance of Report

- 22. Carmel Area Wastewater District Portfolio Report Osborne Partners Capital Management, LLC (7/1/2026 to 8/17/2026), and the Fixed Income Snapshot (4/16/2026 to 4/17/2026) & August 24, 2026 Pension & Longterm Meeting Minutes – Report by Barbara Buikema, General Manager** 177

Requesting Board Acceptance of Report

- 23. Check Signing Protocol - Report by Barbara Buikema, General Manager** 196

Requesting Board Discussion

INFORMATION/DISCUSSION ITEMS

- 24. Discussion Design Update for Office Building - Wastewater Treatment Plant (WWTP) Site Improvements (Project #25-02) – Report by Jeff Bandy, Principal Engineer** 199

- a. **Pebble Beach Community Services District: No Meeting in August 2026 – n/a**
Report by Barbara Buikema, General Manager

Information Only

- 25. Designated Reclamation Task Force, Representative (Jeff Bandy)– Report by Jeff Bandy, Principal Engineer** 208

Report from the Governance Subcommittee regarding the summary of preliminary findings and an update on the selection and engagement of a consultant to assist in the review of Project Agreements.

- *8/4/2026 GSC Subcommittee meeting*
- *8/18/2026 GSC Subcommittee meeting*
- *8/8/2026 Governance Subcommittee Report*

Requesting Board Receipt of Report

- 26. Sewer Replacement Construction Update Regarding Scenic Road Sewer Replacement and Santa Rita and Guadalupe Sewer Replacement – Report by District Engineer, Patrick Treanor** 215

27. Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff

- a. Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.*

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meeting is scheduled for:

Friday, September 25, 2026, at 9:30 a.m. – Director Weiland scheduled to attend

Friday, October 30, 2026, at 9:30 a.m. – President Siegfried scheduled to attend

Special Districts Association (SDA) of Monterey County – The next SDA meeting is scheduled for:

Tuesday, October 20, 2026, at 6:00 p.m. – President Siegfried scheduled to attend the meeting

Tuesday, January (TBD), 2027, at 6:00 p.m. – President Siegfried scheduled to attend the meeting

Reclamation Management Committee (RMC) Meeting – The next RMC meeting is scheduled for:

Tuesday, November 17, 2026, at 9:30 a.m. Director Cole and Director Weiland are scheduled to attend.

28. CLOSED SESSION: *As permitted by Government Code Section 54950 et seq., the Board of Directors will adjourn to a Closed Session:*

A. Conference with Legal Counsel – Existing Litigation

Government Code Section 54956.9(d)(1)

**Carmel Area Wastewater District vs. Pebble Beach Community Services District
Monterey County Superior Court Case No. 26CV001951**

B. CONFERENCE WITH LEGAL COUNSEL— EXISTING LITIGATION Government Code Section 54956.9(d)(1) Name of case: (Hunter Leighton v. Carmel Area Wastewater District. Monterey County Superior Court Case No. 26CV001187.)

29. ADJOURNMENT

The next regular Board meeting will be held at 9:00 a.m. on Thursday, September 24, 2026, or on an alternative acceptable date. The following regular Board meeting will be held at 9:00 a.m. on Thursday, October 29, 2026. NOTE: The meeting will have a teleconference option hosted through Zoom. You can access the Zoom link by visiting our website, www.cawd.org. If you need assistance, please call the District office at (831) 624-1248 or send an email to downstream@cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to the Board regarding any item on the agenda, they will be made available on the District website.