



CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

In-person or by Teleconference Webinar

3945 Rio Road, CA 93923

Phone: (831)624-1248

Thursday, 9:00 a.m., February 26, 2026

Board Members will be attending this meeting In-Person (or otherwise virtually via applicable teleconferencing provisions set forth in the Brown Act).

The public may attend this meeting under either option of a hybrid format: In-person, as noted above, or virtually. The District will try and resolve any technical issues as quickly as possible. In the event of a technical issue no action can be taken on an agenda items until access is restored, therefore the meeting must be paused or recessed until the technical issue is resolved.

To access the meeting via Zoom please visit our website homepage at www.cawd.org or call 1 (669) 900-9128 and use

Webinar ID: 838 1545 8023 Password: 282176

If you would like to comment on any item on the Agenda or an item not on the Agenda, please submit those in writing to our office at 3945 Rio Road, Carmel CA 93923 or via email at downstream@cawd.org, at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference webinar online. All participants have access during the meeting to be recognized and utilize the platform to speak. Please use the virtual "raised hand" to be acknowledged. Please note: all regular meetings of the Carmel Area Wastewater District are recorded via Zoom.

If you need assistance in accessing this information, please call the CAWD office at 831-624-1248, Monday through Friday, 8:00 am to 5:00 pm.

ADA Compliance Statement

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Carmel Area Wastewater District administrative office at (831)624-1248, Monday through Friday, 8:00 am to 5:00 pm. Notification prior to the meeting will enable CAWD to make reasonable arrangement to ensure accessibility to this meeting.

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

Cole _____ Siegfried _____ Urquhart _____ Weiland _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. **Appearances/Public Comments:** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*
2. **Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*
3. **Hunter Leighton – Appeal Hearing Regarding The Accessory Dwelling Unit** 05

Requesting Board Decision
4. **Introduction of New Associate Engineer, Alex Henson, P.E.:** *
Introduction by Patrick Treanor District Engineer,
5. **Generator Maintenance Presentation, Chris Foley, Facilities Manager** 11

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS-ALL REPORTS RELATE TO CURRENT YEAR

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

6.	January 29, 2026 Regular Board Minutes	17
	February 12, 2026 Budget Minutes	
	February 13, 2026 Budget Minutes	
	February 17, 2026 Bridet To Everywhere Minutes	
7.	Receive and Accept Bank Statement Review by Clifton Larson Allen (CLA)	37
	January 2026 (not available at time of board meeting) & December 2025	
8.	Receive and Accept Schedule of Cash Receipts & Disbursements	39
	January, 2026	
9.	Approve Register of Disbursements – Carmel Area Wastewater District	42
	January, 2026	
10.	Approve Register of Disbursements – CAWD/PBCSD Reclamation Project	45
	January, 2026	
11.	Receive and Accept Financial Statements and Supplementary Schedules	46
	January, 2026	
12.	Receive and Accept Collection System Superintendent’s Report	69
	For January 2026, December & November 2025	
13.	Receive and Accept Safety and Regulatory Compliance Report	76
	January, 2026	
14.	Receive and Accept Treatment Facility Operations Report	79
	For January 2026, December & November 2025	
15.	Receive and Accept Laboratory/Environmental Compliance Report	85
	January, 2026	
16.	Receive and Accept Capital Projects Report/Implementation Plan	95
17.	Receive and Accept Project Summaries – Capital & Non-Capital	97
18.	Receive and Accept Facilities Manager Maintenance & Operations	115
	Report – January, 2026	
19.	Receive and Accept Source Control-Environmental Compliance Report	118
	January, 2026	

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

- 20. Resolution No. 2026-22;** A Resolution Authorizing The General Manager To Enter Into A Contract With Eaton Corporation For A Switchgear Upgrade In Fiscal Year (FY) 2025-26 In An Amount Not To Exceed \$135K- *by Chris Foley, Facilities Manager* 121
- 21. Resolution No. 2026-23;** A Resolution Approving The General Manager To Solicit Proposals For A Staff Compensation Study With Cost Not To Exceed \$50K- *by Chris Foley, Facilities Manager* 128
- 22. Resolution No. 2026-24;** Resolution Of The Carmel Area Wastewater District (CAWD/District) Board Adopting A Technical Disruption Policy For Remote Participation During Board Meeting- *by Barbara Buikema, General Manager* 227

COMMUNICATIONS

- 23. General Manager Report-**Report by General Manager, Barbara Buikema, *Presented by Barbara Buikema, General Manager*
- *USGS Meeting On March 4th, 2026 -Location: Santa Cruz*
 - *Board Retreat*

OTHER ITEMS BEFORE THE BOARD

- 24. Reclamation February 17, 2026 Meeting & The Follow Up Letter To The Reclamation Management Committee (RMC) De Lay & Laredo Legal Services Agreement -** *Report by General Manager, Barbara Buikema* 234

Requesting Board Discussion

- 25. Summary of Monterey County Treasurer Report Q4 dated December 31, 2025 Monterey County Treasurer Report Q4-***Report by General Manager, Barbara Buikema* 243

Requesting Board Acceptance

- 26. Carmel Area Wastewater District -CalPERS Actuarial Report 2024-***Report by General Manager, Barbara Buikema* 259

Requesting Board Acceptance

- 27. Carmel Area Wastewater District Defined Benefit Plan July 1 ,2025** 298
(Nicolay Consulting Actuarial Report)- *Report by General Manager, Barbara Buikema*

Requesting Board Acceptance

- 28. Carmel Area Wastewater Districts Portfolio Report Q4- 2025** 329
(Osborne Partners, Capital Management, LLC.)-*Report by General Manager, Barbara Buikema*

Requesting Board Acceptance

- 29. Budget Discussion Regarding Operations & Maintenance, Rate Model, Reserve Policy, And Capital Projects Discussion – What Are The Priorities For The Budget Committee To Focus-** 347
Report by General Manager, Barbara Buikema

Requesting Board Input

- 30. Requesting Photo of The Board –** Please remain after the meeting to take a group photo- *Report by General Manager, Barbara Buikema,* n/a

Requesting Board To Take Picture At The Meeting

INFORMATION/DISCUSSION ITEMS

- 31. Reclamation Management Meeting, February 27,202-** 349
Report by General Manager, Barbara Buikema,
- 32. Pebble Beach Community Service District Meeting, 2025-** *Report by Chris Foley,* 350
Facilities Manager
- 33. Sewer Replacement Construction Update Regarding Scenic Road Sewer Replacement & Santa Rita & Guadalupe Sewer Replacement-***Report by* 352
District Engineer, Patrick Treanor
- 34. Aegis Security Proposal-** *Report by Chris Foley, Facilities Manager* 356

35. Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff

Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meeting is scheduled for:

Friday, February 27, 2026, at 9:30 a.m. –Director Weiland is scheduled to attend

Friday, March 27, 2026, at 9:30 a.m. –Director Weiland is scheduled to attend

Special Districts Association (SDA) of Monterey County – The next SDA meeting is scheduled for:

Tuesday, April 21, 2026, at 6:00 p.m. – Director White scheduled to attend the meeting

Tuesday, TBD, 2026, at 6:00 p.m. –TBD scheduled to attend the meeting

Note: Possible location change to San Luis Obispo-To Be Determined

Reclamation Management Committee (RMC) Meeting – The next RMC meeting is scheduled for:

Tuesday, May 12, 2026, at 9:30 a.m. Director Cole and Director Weiland are scheduled to attend.

36. ADJOURNMENT

The Next Regular Board Meeting will be held at 9:00 a.m., Thursday, February 26, 2026, or at an alternate acceptable date. The Following Regular Board Meeting will be held at 9:00 a.m., Thursday, March 26, 2026. NOTE: The meeting will have a teleconference option hosted through Zoom. You can access the Zoom link by visiting our website, www.cawd.org. If you need assistance, please call the District office at 831-624-1248 or send an email to downstream@cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to the Board regarding any item on the agenda, they will be made available on the District website.