



CARMEL AREA WASTEWATER DISTRICT

Special Board Meeting

3945 Rio Road, Carmel, CA 93923

November 7, 2023

Tuesday

9:00AM



STAFF REPORT



To: Board of Directors

From: Barbara Buikema, General Manager

Date: November 7, 2023

Subject: Special Recognition of Director D'Ambrosio's 15 years of service

RECOMMENDATION

It is recommended that the Board of Directors recognize the 15 years of public service that Director Greg D'Ambrosio has provided to the District and the community.

DISCUSSION

Director D'Ambrosio has been an invaluable Director to this Board providing outstanding leadership and guidance to staff of the Carmel Area Wastewater District during a period of continual change. He has had a persistent commitment to the constituents of the District while adhering to the core mission of the organization.

During his tenure he served on multiple committees providing guidance on complex issues that the District has faced over the years. His many years on the Budget Committee have helped to ensure that the District was well positioned to finance not only daily operations but also capital projects and plans for the future. Director D'Ambrosio's service spanned what started out in 2013 as a complete analysis of the plant for long term capital replacement, moved on to the first phase of Capital Improvement that was completed in 2019, and then the second phase that was completed in 2023, for a total of over \$29M financed in full from capital reserves, a significant stand-alone feat.

While the treatment plant was undergoing total rehabilitation, Director D'Ambrosio pivoted to reaffirm the District's commitment to the full system by encouraging a robust capital program in the Collection System. At this date we are aiming for ongoing target expenditures of \$3-\$5M annually in pipe projects. Director D'Ambrosio has been a stalwart supporter of capital rehabilitation and replacement while at the same time managing to fund it via cash capital reserves.

We would be remiss not to also mention Director D'Ambrosio's support and guidance in the area of Sea Level Rise. The District has been directed by the Coastal Commission to plan for the future and Director D'Ambrosio has been a significant supporter of planning from Day 1.

Finally, Director D'Ambrosio is well liked and appreciated by staff. His demonstrated support and fairness in dealing with staff that has not gone unnoticed. Director D'Ambrosio served as President Pro Tem from 2009 through 2012; but it has never been about the title, rather he has continued to push the District forward seemingly through a subtle alchemy that combined his vast experience, understated manner, and desire to give back to his community.

Director D'Ambrosio's years of service are a true testimony of his dedication to the constituents that we all serve and to the staff at the District. His contribution has been truly valuable to the success of this organization. He will be greatly missed.

FUNDING – No Impact

RESOLUTION NO. 2023-65

A RESOLUTION RECOGNIZING GREG D'AMBROSIO, BOARD OF DIRECTOR
FOR HIS 15 YEARS OF OUTSTANDING PUBLIC SERVICE

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WHEREAS, Director Greg D' Ambrosio has served as a member to the Carmel Area Wastewater District since July 2008; and

WHEREAS, Director D' Ambrosio served as President Pro-Tem from 2009 through 2012; and

WHEREAS, Director D' Ambrosio has been invaluable in the capital upgrade of the treatment facility, establishing a long term capital program in collections; initiating planning for Sea Level Rise; providing a pathway to accomplish all these things utilizing healthy capital reserves; and

WHEREAS, Director D' Ambrosio has been an invaluable Director to this Board providing outstanding leadership and guidance to staff of the Carmel Area Wastewater District and the continued commitment to the mission of the District.

NOW, THEREFORE, BE IT PROCLAIMED, that the Carmel Area Wastewater District Board recognizes and declares its sincere appreciation for Director D' Ambrosio's distinguished service on the District's Board of Directors.

PASSED AND ADOPTED at a regular special meeting of the Board of Directors of the Carmel Area Wastewater District duly held on November 7, 2023 by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

Ken White, President of the Board

ATTEST:

Domine Barringer, Secretary to the Board

STAFF REPORT



To: Board of Directors

From: Barbara Buikema, General Manager

Date: November 7, 2023

Subject: Board Vacancy and Process to fill the Position

RECOMMENDATION

It is recommended that the Board of Directors interview candidates for the Board vacancy and make an appointment on November 7, 2023.

DISCUSSION

- ***Process***
Per Government Code Section 1770-1780 the District has 60 days from notice to fill a vacancy. Initial notice to the County Elections Department was completed within the 15 day window as required. The District posted notice in three locations (District kiosk, Carmel Post Office, and the Carmel Pine Cone) in excess of the 15 day period required and posted in the local newspaper, Carmel Pine Cone, for one week period published on October 27th.
- ***Board Interview of Applicants***
The interview process must be held in open session. Candidates invited to participate may excuse themselves from open session while another candidate is interviewed so that the later candidates are not given undue advantages. However, the board cannot require the candidates to leave the room.
- ***Selection/Appointment***
Again, the process must be done in open session. Any discussion about candidates must be held openly. When a vote is held, each director must identify themselves and their vote via a signed paper ballot. The ballots become public record and must be available for public review. The successful candidate will be sworn into office on November 7th after the Board has made their decision.
- In the case of a tie vote, the General Manager will flip a coin. The Board President must call the toss (heads-candidate #1 or tails-candidate #2) prior to the coin coming to rest. When the coin comes to rest, the toss is complete and the applicant that was assigned the upper side is declared the winner. If the coin comes to rest on its edge and stays there it must be re-flipped.

RESOLUTION NO. 2023-66

**A RESOLUTION OF THE BOARD OF DIRECTORS CONFIRMING THE
RESIGNATION OF DIRECTOR GREG D'AMBROSIO AND THE APPOINTMENT OF
_____ TO SERVE AS DIRECTOR UNTIL THE NEXT GENERAL
DISTRICT ELECTION.**

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WHEREAS, Greg D'Ambrosio served with distinction as a Director of the District's Board commencing July of 2008; and

WHEREAS, Director Greg D'Ambrosio advised the Board of his intention to resign from the District at the Board's meeting on November 7, 2023; and

WHEREAS, California Health and Safety Code 6483 provides that a vacancy on the Board shall be filled pursuant to California Government Code Section 1780; and

WHEREAS, Section 1780 of the California Government Code authorizes the District Board to appoint a new Director to fill the vacancy until the next general District election; and

WHEREAS, Pursuant to the aforementioned authority, the District Board, on November 7, 2023 appointed _____ to serve as Director until the next general District election.

NOW, THEREFORE IT IS HEREBY RESOLVED, by the Board of Directors of the Carmel Area Wastewater District as follows:

RESOLVED, That the Board acknowledges the exemplary services of Greg D'Ambrosio during his term as Director and accepts with regret his resignation; and

RESOLVED, After the completion of interviews and careful deliberation, the District Board, pursuant to California Government Code Section 1780 and Health and Safety Code 6483, on November 7, 2023 appointed _____ to serve as Director until the next general District election in November 5 of 2024 and thereafter until the person elected has been qualified; and

RESOLVED, That the appointment of _____ is hereby confirmed.

RESOLVED, The District Secretary shall send a certified copy of this Resolution to the Monterey County Election's office within 15 days of the November 7, 2023 appointment.

PASSED AND ADOPTED at a regular special meeting of the Board of Directors of the Carmel Area Wastewater District duly held on November 7, 2023 by the following vote:

AYES:	BOARD MEMBERS:
NOES:	BOARD MEMBERS:
ABSENT:	BOARD MEMBERS:
ABSTAIN:	BOARD MEMBERS:

Ken White, President of the Board

ATTEST:

Domine Barringer, Secretary to the Board

Adjournment