



# CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

3945 Rio Road, Carmel, CA 93923 Ph (831) 624-1248  
**Thursday, 9:00a.m., May 24, 2018**

## NOTICE & AGENDA

### CALL TO ORDER - ROLL CALL

D'Ambrosio \_\_\_\_\_ Rachel \_\_\_\_\_ Siegfried \_\_\_\_\_ Townsend \_\_\_\_\_ White \_\_\_\_\_

### APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

- 1. *Appearances/Public Comments:*** Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion. Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call Carmel Area Wastewater District at 624-1248.
- 2. *Agenda Changes:*** Any requests to move an item forward on the agenda will be considered at this time.

### CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

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| <b>3.</b> | Approve Regular Board Meeting Minutes of April 26, 2018                        | <b>003</b> |
| <b>4.</b> | Receive and Accept Bank Statement Review by Hayashi Wayland – March 2018       | <b>009</b> |
| <b>5.</b> | Receive and Accept Schedule of Cash Receipts and Disbursements – April 2018    | <b>011</b> |
| <b>6.</b> | Approve Register of Disbursements-Carmel Area Wastewater District – April 2018 | <b>014</b> |

"\*" - indicates no board attachment or oral report

"e" - indicates a separate insert is enclosed

7.	Approve Register of Disbursements – CAWD/PBCSD Reclamation Project April 2018	016
8.	Receive and Accept Financial Statements & Supplementary Schedules – April 2018	017
9.	Receive and Accept Collection System Reports – April 2018	042
10.	Receive and Accept Treatment Facility Operations Report –February, March and April 2018	045
11.	Receive and Accept Safety and Regulatory Compliance Report- April 2018	051
12.	Receive and Accept Laboratory/Environmental Compliance Report – April 2018	055
13.	Receive and Accept General Engineering Report - April 2018	057
14.	Receive and Accept Plant Engineering Report – April 2018	059
15.	Receive and Accept Plant Operations Report – April 2018	062
16.	Receive and Accept Maintenance Projects Report – April 2018	065

**ACTION ITEMS BEFORE THE BOARD**

*Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.*

**RESOLUTIONS/ORDINANCES**

17.	<b>Resolution No. 2018-13:</b> A Resolution Adopting the CAWD/PBCSD Reclamation Project Budget Fiscal Year 2018-19 - <i>Report by Barbara Buikema, General Manager</i>	067
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**OTHER ITEMS BEFORE THE BOARD**

18.	Request to Change Regular Board Meeting Dates – <i>Report by Barbara Buikema, General Manager</i>	096
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**INFORMATION/DISCUSSION ITEMS**

19.	Pebble Beach Community Services District: Regular Board Meeting of April 27, 2018 – <i>Report by Barbara Buikema, General Manager</i>	097
20.	Pension Committee Meeting May 7, 2018 – <i>Report by Barbara Buikema, General Manager</i>	099
21.	Monterey County Investment Report March 31, 2018 – <i>Report by Barbara Buikema, General Manager</i>	115

*""- indicates no board attachment or oral report*

*"e" - indicates a separate insert is enclosed*

## STAFF & BOARD MEMBER REPORTS

Staff Reports include items for which verbal reports/presentation will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after the Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda Item.

## COMMUNICATIONS

**22.** General Manager's Report - *Oral Report by Barbara Buikema, General Manager* \*

**23.** Announcements On Subjects Of Interest To The Board Made By Members Of The Board or Staff - *Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.*

**PBCSD Board Public Meeting Notice & Agenda**–The next PBCSD meetings are scheduled for:  
Friday, May 25, 2018 at 9:30a.m. *Director White is scheduled to attend.*  
Friday, June 29, 2018 at 9:30a.m. *Director D'Ambrosio is scheduled to attend.*

**Reclamation Management Committee Meeting** – The next RMC meeting is scheduled for:  
Wednesday, August 8, 2018 at 9:30 a.m. *Director Townsend and Director White are scheduled to attend.*

**Special Districts Association, Monterey County**–The next SDA meeting is scheduled for:  
Tuesday, July 17, 2018 at 6:00 pm. *Director Townsend is schedule to attend.*

**24. CLOSED SESSION:** *As permitted by Government Code Section 54956 et seq., the Board of Directors may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, real property negotiations, or to confer with the District's Meyers-Milias-Brown Act representative.*

*Conference with Labor Negotiator*

*District Negotiator: General Manager*

*Employee Organization: Treatment Dept., Collections Dept., and Exempt Employees*

**25. RECONVENE TO OPEN SESSION:**  
Report of Closed Session Action, If Any

## 26. ADJOURNMENT

*The next Regular Meeting will be held at 9:00 a.m., **Thursday, June 28, 2018** or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.*

*NOTE: Staff reports and materials regarding these agenda items are available for public review*

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*"e" - indicates a separate insert is enclosed*

*Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at [www.cawd.org](http://www.cawd.org). After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.*