



## **CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING**

*In-person or by Teleconference Webinar*

*3945 Rio Road, CA 93923*

*Phone: (831)624-1248*

*Thursday, 9:00 a.m., November 20, 2025*

*Board Members will be attending this meeting In-Person (or otherwise virtually via applicable teleconferencing provisions set forth in the Brown Act).*

*The public may attend this meeting under either option of a hybrid format: In-person, as noted above, or virtually. The District will try and resolve any technical issues as quickly as possible.*

*To access the meeting via Zoom please visit our website homepage at [www.cawd.org](http://www.cawd.org) or call 1 (669) 900-9128 and use*

*Webinar ID: 893 4922 4252 Password: 791224*

*If you would like to comment on any item on the Agenda or an item not on the Agenda, please submit those in writing to our office at 3945 Rio Road, Carmel CA 93923 or via email at [downstream@cawd.org](mailto:downstream@cawd.org), at least 24 hours before the meeting. You may also submit comments via the "Chat" function available during the teleconference webinar online. All participants have access during the meeting to be recognized and utilize the platform to speak. Please use the virtual "raised hand" to be acknowledged. Please note: all regular meetings of the Carmel Area Wastewater District are recorded via Zoom.*

*If you need assistance in accessing this information, please call the CAWD office at 831-624-1248, Monday through Friday, 8:00 am to 5:00 pm.*

### *ADA Compliance Statement*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Carmel Area Wastewater District administrative office at (831)624-1248, Monday through Friday, 8:00 am to 5:00 pm. Notification prior to the meeting will enable CAWD to make reasonable arrangement to ensure accessibility to this meeting.*

# NOTICE & AGENDA

## CALL TO ORDER - ROLL CALL

Cole \_\_\_\_\_ Siegfried \_\_\_\_\_ Urquhart \_\_\_\_\_ Weiland \_\_\_\_\_ White \_\_\_\_\_

## APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

1. **Appearances/Public Comments:** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*

*Note: Public Comment included in the board packet regarding the Bridge To Everywhere 03*

2. **Agenda Changes:** *Any requests to move an item forward on the agenda will be considered at this time.*

3. **Stanford University Department of Civil & Environmental Engineering Phoning It In: Monitoring Infrastructure through Non-dedicated Sensors - Presentation by Dr. Hae Young Noh, Jingxiao Liu, Jatin Aggarwal** 06

4. **Recognition of Christian Schmidt, For Passing The Collection Worker Grade 2 Certification Test - Report by Chris Foley, Facilities Manager**

5. **Recognition of Chris Foley, For Passing The Operations Grade I Certification Test - Report by Matt Green, Chief Plant Operator**

## CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS-ALL REPORTS RELATE TO CURRENT YEAR

*The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.*

6. October 28, Bridge To Everywhere Minutes 56  
October 30, 2025 Regular Board Minutes
7. Receive and Accept Bank Statement Review by Clifton Larson Allen (CLA) 67  
September 2025, (October not available at time of board packet build)
8. Receive and Accept Schedule of Cash Receipts & Disbursements 69  
October 2025
9. Approve Register of Disbursements – Carmel Area Wastewater District 72  
October 2025

*\*\*" - indicates no board attachment or oral report.*

*"e" - indicates a separate insert is enclosed.*

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<b>10.</b>	Approve Register of Disbursements – CAWD/PBCSD Reclamation Project October 2025	76
<b>11.</b>	Receive and Accept Financial Statements and Supplementary Schedules October 2025	78
<b>12.</b>	Receive and Accept Collection System Superintendent’s Report For October, September & August 2025	100
<b>13.</b>	Receive and Accept Safety and Regulatory Compliance Report October 2025	108
<b>14.</b>	Receive and Accept Treatment Facility Operations Report For October, September & August 2025	110
<b>15.</b>	Receive and Accept Laboratory/Environmental Compliance Report October 2025	116
<b>16.</b>	Receive and Accept Capital Projects Report/Implementation Plan	126
<b>17.</b>	Receive and Accept Project Summaries – Capital & Non-Capital	127
<b>18.</b>	Receive and Accept Facilities Manager Maintenance & Operations Report – October 2025	146
<b>19.</b>	Receive and Accept Source Control-Environmental Compliance Report October 2025	151

## **ACTION ITEMS BEFORE THE BOARD**

*Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.*

## **RESOLUTIONS**

<b>20.</b>	<b>Resolution No. 2025-67: A Resolution Accepting The Lowest Responsible And Responsive Bid For The Wastewater Treatment Plant (WWTP) Perimeter Eucalyptus Tree Removal For The “WWTP Perimeter Improvements” (Project #19-18), Awarding Construction Contract, And Authorizing A Change Order Allowance-</b> <i>Report by Jeff Bandy, Principal Engineer</i>	153
<b>21.</b>	<b>Resolution No. 2025-68: A Resolution Authorizing The General Manager To Purchase A Replacement Reclamation Check Valves In Fiscal Year (FY) 2025-2026 In An Amount Not To Exceed \$53,357.00.-</b> <i>Report by Facilities Manager (Acting General Manager)</i>	164
<b>22.</b>	<b>Resolution No. 2025-69: A Resolution Authorizing The General Manager To Purchase A Treatment Plant Truck In Fiscal Year (Fy) 2025-2026 In An Amount Not To Exceed \$64,102.45.</b> <i>Report by Facilities Manager (Acting General Manager)</i>	167

- 23. Resolution No. 2025-70: A Resolution Authorizing The Attached Amendment To The Board Compensation Policy Adding “Required Trainings” To The List Of Allowed Compensation Meetings-** *Report by Chris Foley, Facilities Manager (Acting General Manager)* 179

## COMMUNICATIONS

- 24. General Manager Report-** *Report by Chris Foley, Facilities Manager (Acting General Manager)* \*

- *Update on General Manager Weekly Morning Meetings With Staff*

## OTHER ITEMS BEFORE THE BOARD

- 25. Questions Regarding Accessory Dwelling Units –** 191  
*Report by Chris Foley, Facilities Manager (Acting General Manager)*

- *Ms. Bardley’s questions presented at the 10-30-25 board meeting for staff to respond to.*

### *Requesting Board Input*

- 26. Initial Review of Security Policy (Second Review)-** *Report by Chris Foley, Facilities Manager* 194

### *Requesting Board Input*

- 27. Discussion –for Construction Replacement Alternatives For The Wastewater Treatment Plant (WWTP) Administrative Office Building –** 197  
*Report by Jeff Bandy, Principal Engineer*

### *Requesting Board Preferred Construction Method Regarding The Replacement of WWTP Administrative Office Building*

- 28. Discussion of Potential Tour and Technologies Event-** *Report by Chris Foley, Facilities Manager* 207

### *Requesting Board Input On The Tour and A Possible Date and Time*

## INFORMATION/DISCUSSION ITEMS

- 29. Pebble Beach Community Service District Meeting October 31, 2025** 208  
*- Report by Chris Foley, Facilities Manager (Acting General Manager)*
- 30. Sewer Replacement Construction Update Regarding Santa Rita & Guadalupe Street-Report by District Engineer, Patrick Treanor** 210
- 31. 2025 Board Secretary Conference - Report by Domine Barringer, Board Clerk** 214
- 32. Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff**  
*Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.*  
**PBCSD Board Public Meeting Notice & Agenda** – The next PBCSD meeting is scheduled for: *November 2025 –No scheduled meeting.*  
*December 12, 2025 –Director Urquhart is scheduled to attend*  
**Special Districts Association (SDA) of Monterey County** – The next SDA meeting is scheduled for: *Tuesday, January TBD, 2026, at 6:00 p.m. – Director Urquhart is scheduled to attend*  
**Reclamation Management Committee (RMC) Meeting** – The next RMC meeting is scheduled for: *Tuesday, February 17, 2025, at 9:00 a.m. Director Cole and Director Weiland are scheduled to attend.*
- 33. CLOSED SESSION: As permitted by Government Code Section 54957 et seq., the Board of Directors will adjourn to a Closed Session:**
- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
**Pursuant to Government Code Section 54957 the Board will meet in closed session to consider a Personnel Matter: General Manager Performance Evaluation**
- 34. ADJOURNMENT**  
*The Next Regular Board Meeting will be held at 9:00 a.m., Thursday, December 18, 2025, or at an alternate acceptable date. NOTE: The meeting will have a teleconference option hosted through Zoom. You can access the Zoom link by visiting our website, [www.cawd.org](http://www.cawd.org). If you need assistance, please call the District office at 831-624-1248 or send an email to [downstream@cawd.org](mailto:downstream@cawd.org). After staff reports have been distributed, if additional documents are produced by the District and provided to the Board regarding any item on the agenda, they will be made available on the District website.*