CARMEL AREA WASTEWATER DISTRICT
REGULAR BOARD MEETING MINUTES
Thursday, 9:00 a.m., September 24, 2026

3945 Rio Road

Carmel, California 93923

Via Teleconference Webinar & In Person

Call to Order / Roll Call

President Siegfried called the meeting to order at 9:00 a.m.

** Signifies virtual attendance.*

Present: President Siegfried; and Directors Cole, *Weiland, and White.

A quorum of the Board was present in person, and Director Weiland attended remotely.

Director Weiland participated remotely pursuant to the Brown Act teleconferencing provisions authorized by SB 707. The Board determined that Director Weiland qualified for remote participation under a statutory "just cause" circumstance. Director Weiland participated by audio and video communication throughout the meeting, and all votes were conducted by roll call.

Absent: President Pro Tem Urquhart

Others: Barbara Buikema, General Manager, Carmel Area Wastewater District (CAWD/District)
Domine Barringer, Board Clerk, CAWD
Patrick Treanor, District Engineer, CAWD
Jeff Bandy, Ph.D., Principal Engineer, CAWD
Alex Henson, Associate Engineer, CAWD
Chris Foley, Facilities Manager, CAWD
*Kevin Young, Water System Analyst, CAWD
Matt Green, Chief Plant Operator, CAWD
Daryl Lauer, Collections Superintendent, CAWD
Eric Romero, Collections Worker I
Richard Gebhart, Pebble Beach Community Services District (PBCSD)
Nick Becker, General Manager, PBCSD
Alex Lorca, Fenton & Keller, Attorneys at Law, CAWD Legal Counsel

In-Person Public Attendees:
Rebecca Verity, M.S., Climate Adaptation Program Manager (West Region) | GEI Consultants

***Virtual Public Attendees:**
*Michael Miller (Guest)

1. ***Appearances/Public Comments:*** *Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion.*

There were no appearances or public comments.

2. ***Agenda Changes:*** *Any requests to move an item forward on the agenda will be considered at this time.*

There were no agenda changes requested.

3. ***Introduction of New Employee: Eric Romero, Collections Worker I*** *– (verbal report)*

Introduction by Daryl Lauer, Collections Superintendent

The Board welcomed Mr. Romero to the District.

4. ***Review of 2022 CAWD WWTP Long-Term Coastal Hazards Planning Roadmap –***
Report by Patrick Treanor, District Engineer

Requesting Board Approval of Report

Motion: President Siegfried proposed tabling acceptance of the 2022 CAWD WWTP Long-Term Coastal Hazards Planning Roadmap Report until November to allow another Sea Level Rise Committee meeting to be scheduled. The motion was seconded by Director Cole.

Vote: President Siegfried called for the vote. The motion carried unanimously, with all Directors present voting **Aye**.

Action: The Board agreed to defer consideration of the 2022 CAWD WWTP Long-Term Coastal Hazards Planning Roadmap Report until November, pending the scheduling and completion of a Sea Level Rise Committee meeting.

Consent Calendar: Approval of Minutes, Financial Statements and Monthly Reports—All Reports Relate to Current Year

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

Public Comment on Consent Calendar

There were no public comments on the Consent Calendar.

The regular meeting minutes dated August 27, 2026 (Item #5 on the agenda), were not approved and were pulled from the Consent Agenda at the request of Director Cole. Upon a motion duly made by Director White and seconded by Director Cole, the Board voted to postpone consideration and approval of the minutes until the next meeting to allow for review and preparation of proposed language modifications.

The Board took the following action on the remaining Consent Calendar Items, Nos. 6–18:

Motion: Director White moved to approve the Consent Calendar items 6-18. The motion was seconded by Director Cole.

Vote: President Siegfried called for the vote. The motion carried unanimously, with all Directors present voting Aye. Director Weiland responded, "Aye," and there were no objections.

Action: The Board approved Consent Calendar Items Nos. 6–18; Item No. 5 remained unapproved.

5. August 27, 2026 Regular Board Minutes
6. Receive and Accept Bank Statement Review by Clifton Larson Allen (CLA), August 2026 (not available at time of Board meeting prep) & July 2026 (not available at time of Board meeting prep)
7. Receive and Accept Schedule of Cash Receipts & Disbursements – August 2026
8. Approve Register of Disbursements – Carmel Area Wastewater District - August 2026
9. Approve Register of Disbursements – CAWD/PBCSD Reclamation Project - August 2026
10. Receive and Accept Financial Statements and Supplementary Schedules - August 2026
11. Receive and Accept Collection System Superintendent's Report for August, July, and June 2026
12. Receive and Accept Safety and Regulatory Compliance Report – August 2026
13. Receive and Accept Treatment Facility Operations Report for August, July, and June 2026
14. Receive and Accept Laboratory/Environmental Compliance Report – August 2026
15. Receive and Accept Capital Projects Report/Implementation Plan
16. Receive and Accept Project Summaries – Capital & Non-Capital
17. Receive and Accept Facilities Manager Maintenance & Operations Report – August 2026
18. Receive and Accept Source Control/Environmental Compliance Report – August 2026

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence:

(1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

RESOLUTIONS

19. Resolution No. 2026-64 – GEI Contract Climate Adaptation-In-Place Analysis Requesting Board Adoption of Resolution – *Report by Alex Henson, Associate Engineer*

Motion: Director Cole moved to approve Resolution No. 2026-64. The motion was seconded by Director White.

Vote: President Siegfried requested that a roll call vote be taken. The motion carried unanimously, with all Directors present voting Aye.

Action: The Board adopted the resolution for the GEI Contract Climate Adaptation-In-Place Analysis.

COMMUNICATIONS

20. General Manager Report – Report by Barbara Buikema, General Manager (verbal report); presented by Barbara Buikema, General Manager

a. *Strategic Planning:*

Following the discussion, the Board directed Directors White and Weiland to select a facilitator and present their recommendations to the full Board at a future meeting.

b. *Monterey County Special District Association Letter Sent*

c. *In-Person Ethics Training, Friday, November 13th, at 11:00 a.m. (Special Meeting)*

The General Manager reminded the Board about the November 13th Ethics Training to be conducted in person by Fenton & Keller, Attorneys at Law.

The General Manager reported that the District is prepared to issue a Request for Proposals (RFP) for a rate model following the settlement agreement with Mr. Leighton. President Siegfried and Director Weiland, as members of the RFP Committee, requested to review the RFP prior to its release.

OTHER ITEMS BEFORE THE BOARD

21. **Monterey County Treasurer's Report for the Quarter Ending June 30, 2026** – *Report by Barbara Buikema, General Manager*

Requesting Board Acceptance of Report

Vote: President Siegfried requested acceptance from the Board by consensus. Director Weiland replied, "Aye," and there were no other objections.

Action: The Board accepted the Monterey County Treasurer's Report for the Quarter ending June 30, 2026.

22. **Carmel Area Wastewater District Portfolio Report, Osborne Partners Capital Management, LLC (7/1/2026 to 8/17/2026), the Fixed Income Snapshot (4/16/2026 to 4/17/2026), and the August 24, 2026, Pension & Long-Term Meeting Minutes** – *Report by Barbara Buikema, General Manager*

Requesting Board Acceptance of Report

Vote: President Siegfried requested acceptance from the Board by consensus. Director Weiland replied, "Aye," and there were no objections from the Board members attending in person.

Action: The Board accepted the Carmel Area Wastewater District Portfolio Report, Osborne Partners Capital Management, LLC (7/1/2026 to 8/17/2026), the Fixed Income Snapshot (4/16/2026 to 4/17/2026), and the August 24, 2026, Pension & Long-Term Meeting Minutes.

23. **Check-Signing Protocol** – *Report by Barbara Buikema, General Manager*

Requesting Board Discussion

Motion: Director White requested to revert back to the prior policy. The motion was seconded by Director Cole.

Vote: President Siegfried requested that a roll call vote be taken. The motion carried unanimously, with all Directors present voting Aye.

Action: The Board voted to revert to the prior policy.

INFORMATION/DISCUSSION ITEMS

24. Discussion Design Update for Office Building - Wastewater Treatment Plant (WWTP) Site Improvements (Project #25-02) – *Report by Jeff Bandy, Principal Engineer*

a. **Pebble Beach Community Services District: No Meeting in August 2026** – n/a
Report by Barbara Buikema, General Manager

The Board provided direction to staff.

25. Designated Reclamation Task Force, Representative (Jeff Bandy) - *Report by Jeff Bandy, Principal Engineer*

Report from the Governance Subcommittee regarding the summary of preliminary findings and an update on the selection and engagement of a consultant to assist in the review of Project Agreements.

- *8/4/2026 GSC Subcommittee meeting*
- *8/18/2026 GSC Subcommittee meeting*
- *8/8/2026 Governance Subcommittee Report*

Requesting Board Receipt of Report

Vote: President Siegfried requested the Board's acceptance of the report by consensus. Director Weiland replied, "Aye," and there were no objections from the Board members attending in person.

Action: The Board received the report.

26. Sewer Replacement Construction Update Regarding Scenic Road Sewer Replacement and Santa Rita and Guadalupe Sewer Replacement – *Report by Patrick Treanor, District Engineer*

Mr. Treanor provided an update on the Scenic Road Sewer Replacement and Santa Rita and Guadalupe Sewer Replacement projects.

27. Announcements on Subjects of Interest to the Board Made by Members of the Board or Staff

Oral reports or announcements from the Board President, Directors, or staff concerning their activities and/or meetings or conferences attended.

PBCSD Board Public Meeting Notice & Agenda – The next PBCSD meeting is scheduled for:
Friday, September 25, 2026, at 9:30 a.m. – Director Weiland is scheduled to attend.
Friday, October 30, 2026, at 9:30 a.m. – President Siegfried is scheduled to attend.

Special Districts Association (SDA) of Monterey County – The next SDA meeting is scheduled for
Tuesday, October 20, 2026, at 6:00 p.m. President Siegfried is *scheduled to attend.*
Tuesday, January (TBD), 2027, at 6:00 p.m. – Director Cole is scheduled to attend the meeting.

Reclamation Management Committee (RMC) Meeting – The next RMC meeting is scheduled for:
Tuesday, November 17, 2026, at 9:30 a.m. Director Cole and Director Weiland are scheduled to attend.

28. CLOSED SESSION: *As permitted by Government Code Section 54950 et seq., the Board of Directors will adjourn to a Closed Session:*

A. Conference with Legal Counsel – Existing Litigation
Government Code Section 54956.9(d)(1)
Carmel Area Wastewater District vs. Pebble Beach Community Services District
Monterey County Superior Court Case No. 26CV001951

B. CONFERENCE WITH LEGAL COUNSEL— EXISTING LITIGATION Government Code Section 54956.9(d)(1) Name of case: (Hunter Leighton v. Carmel Area Wastewater District. Monterey County Superior Court Case No. 26CV001187.)

The Board took a five-minute break at 11:31 a.m., convened in Closed Session at 11:36 a.m., and adjourned from Closed Session at 11:46 a.m. The Board reconvened in Open Session at 11:47 a.m. Legal Counsel reported that, with respect to Item 28.A, an update was provided to the Board and direction was given to Counsel, but no reportable action was taken.

29. ADJOURNMENT

The next regular Board meeting will be held at 9:00 a.m. on Thursday, October 29, 2026, or on an alternative acceptable date. The following regular Board meeting will be held on Thursday, November 19, 2026. *NOTE: The meeting will have a teleconference option hosted through Zoom. You can access the Zoom link by visiting our website, www.cawd.org. If you need assistance, please call the District office at (831) 624-1248 or send an email to downstream@cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to the Board regarding any item on the agenda, they will be made available on the District website.*

There being no further business to come before the Board, the meeting was adjourned at 11:47 a.m.

As Reported To: Domine Barringer
Domine Barringer, Board Clerk

APPROVED: Robert Siegfried
Robert Siegfried, President of the Board