



CARMEL AREA WASTEWATER DISTRICT BOARD OF DIRECTORS REGULAR MEETING

3945 Rio Road, Carmel, CA 93923 Ph (831) 624-1248
Thursday, 9:00a.m., March 22, 2018

NOTICE & AGENDA

CALL TO ORDER - ROLL CALL

D'Ambrosio _____ Rachel _____ Siegfried _____ Townsend _____ White _____

APPEARANCES, ORDERS OF BUSINESS & ANNOUNCEMENTS

- 1. *Appearances/Public Comments:*** Anyone wishing to address the Board on a matter not appearing on the agenda may do so now. Public comment shall be limited to 3 minutes per person. No action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person and will be allowed prior to Board action on the item under discussion. Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call Carmel Area Wastewater District at 624-1248.
- 2. *Agenda Changes:*** Any requests to move an item forward on the agenda will be considered at this time.

ACTION ITEMS BEFORE THE BOARD

Action Items consist of business which requires a vote by the Board. These items are acted upon in the following sequence: (1) Staff Report (2) Board Questions to Staff (3) Public Comments, and (4) Board Discussion and Action.

CONSENT CALENDAR: APPROVAL OF MINUTES, FINANCIAL STATEMENTS AND MONTHLY REPORTS

The Consent Agenda consists of routine items for which Board approval can be taken with a single motion and vote. A Board Member may request that any item be placed on the Regular Agenda for separate consideration.

- 3. Approve Regular Board Meeting Minutes of February 22, 2018 and Special Board Meeting Minutes of February 22, 2018**

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"*" - indicates no board attachment or oral report

"e" - indicates a separate insert is enclosed

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4.	Receive and Accept Bank Statement Review By Hayashi Wayland – January 2018	011
5.	Receive and Accept Schedule of Cash Receipts and Disbursements – February 2018	013
6.	Approve Register of Disbursements-Carmel Area Wastewater District – February 2018	016
7.	Approve Register of Disbursements – CAWD/PBCSD Reclamation Project – February 2018	020
8.	Receive and Accept Financial Statements & Supplementary Schedules – February 2018	021
9.	Receive and Accept Collection System Reports – February 2018	044
10.	Receive and Accept Treatment Facility Operations Report – December 2017, January 2018 and February 2018	049
11.	Receive and Accept Safety and Regulatory Compliance Report- February 2018	055
12.	Receive and Accept Laboratory/Environmental Compliance Report – February 2018	058
13.	Receive and Accept General Engineering Report- February 2018	060
14.	Receive and Accept Plant Operations Report – February 2018	062
15.	Receive and Accept Maintenance Projects Report – February 2018	065

RESOLUTIONS/ORDINANCES

16.	Resolution No. 2018-09: A Resolution Authorizing The General Manager To Execute An Amended Contract With Johnson Marigot Consulting, LLC For Professional Services In An Amount Not To Exceed \$85,770 To Continue The Preparation Of The Environmental Documentation And Permit Applications To Repair A Portion Of The District Outfall In The Carmel Lagoon - <i>Report by Drew Lander, Principal Engineer</i>	067
17.	Resolution No. 2018-10: A Resolution Authorizing The General Manager To Enter Into A Renewal Contract On Behalf Of The CCLEAN Participants In An Amount Not To Exceed \$491,199 With Applied Marine Sciences For CCLEAN Program Management In Fiscal Year 2018-19 And For A Second Year 2019-2020 Contingent Upon Budget Approval By CCLEAN Participants - <i>Report by Barbara Buikema, General Manager</i>	099

OTHER ITEMS BEFORE THE BOARD

18.	Preliminary 2018-19 Budget – <i>Report by Barbara Buikema, General Manager</i>	103
19.	Preliminary 2018-19 Rate Model - <i>Report by Barbara Buikema, General Manager</i>	106

INFORMATION/DISCUSSION ITEMS

20.	Pebble Beach Community Services District: Regular Board Meeting of February 23, 2018 – <i>Report by Barbara Buikema, General Manager</i>	118
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STAFF & BOARD MEMBER REPORTS

Staff Reports include items for which verbal reports/presentation will be provided. If a specific presentation is planned, it will be listed and summary information may be included with the Agenda. Brief oral reports may be provided for items arising after the Agenda preparation. The Board may wish to ask questions or discuss a staff report, but no action is appropriate other than referral to staff, or request that a matter be set as a future Agenda Item.

COMMUNICATIONS

21. General Manager's Report - *Oral Report by Barbara Buikema, General Manager* *

22. Announcements On Subjects Of Interest To The Board Made By Members Of The Board or Staff - *Oral reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.*

PBCSD Board Public Meeting Notice & Agenda–The next PBCSD meetings are scheduled for:
Friday, March 30, 2018 at 9:30a.m. *Director Siegfried is scheduled to attend.*
Friday, April 27, 2018 at 9:30a.m. *Director Townsend is scheduled to attend.*

Reclamation Management Committee Meeting – The next RMC meeting is scheduled for:
Wednesday, May 9, 2018 at 9:30 a.m. *Director Townsend and Director White are scheduled to attend.*

Special Districts Association, Monterey County–The next SDA meeting is scheduled for:
Tuesday, April 17, 2018 at 6:00 pm. *Director Townsend is schedule to attend.*

23. CLOSED SESSION: *A closed session of the Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.*

24. ADJOURNMENT

*The next Regular Meeting will be held at 9:00 a.m., **Thursday, April 26, 2018** or an alternate acceptable date, in the Board Room of the District Office, 3945 Rio Road, Carmel, CA 93923.*

NOTE: Staff reports and materials regarding these agenda items are available for public review Monday through Wednesday of the week immediately prior to the Board Meeting at the District Office or at www.cawd.org. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District Office during normal business hours. Documents distributed at the meeting will be made available in the same manner.

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